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**CITY OF DANA POINT, CALIFORNIA  
YOUTH BOARD REGULAR MEETING MINUTES  
NOVEMBER 3, 2011**

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## **CALL TO ORDER**

The Regular Meeting of the Youth Board of the City of Dana Point, California, was called to order by Staff Advisor Kelly at 4:07 pm in the City of Dana Point Council Chambers located at 33282 Golden Lantern, Dana Point, CA 92629.

## **ROLL CALL OF BOARD MEMBERS**

PRESENT: Amanda Anderson  
Calin Clifford  
Chris Kwok  
Matthew Lim  
Sarah Martino  
Fabiana Munoz  
Lauren O'Connor

ABSENT: Hugh Fitzmaurice  
Jordan Hall  
Nate Magee  
Morgan Tolles

STAFF PRESENT: Danielle Fowler, Lynn Kelly

MEMBERS AT LARGE PRESENT: Luke Alcantara

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was lead by Board Member Matthew Lim.

## **PUBLIC COMMENTS**

None.

## **CONSENT CALENDAR**

Approval of October 20 minutes.

## **UNFINISHED BUSINESS**

There is no unfinished business.

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## **DISCUSSION ITEMS**

### **1. Youth Board Election Review**

Staff Advisor Kelly reviewed the selection of chairpersons for the 2011-2012 Board. The following board members were elected:

Chairperson: Amanda Anderson

Vice Chairperson: Calin Clifford

Agenda Secretary: Mathew Lim

Minutes Secretary: Fabiana Munoz

### **2. Halloween Spooktacular Review**

The Halloween Spooktacular took place on October 28<sup>th</sup>, 2011. Board Members that volunteered at the event described the overall turnout and highlights of the night. The event was deemed to be a success with a fair amount of community participation.

### **3. Goal Setting**

Staff Advisor Kelly distributed the finalized dates for the 2011-2012 Youth Board Activities. Youth Board Members reviewed the finalized dates and reviewed the elected Chairpersons for each individual event. The Board agreed upon working on projects with other local Youth Boards in the near future.

### **4. Turkey Trot Update**

Volunteer forms for the Turkey Trot were collected. Board Member Magee is the chairperson of the event. Youth Board Members expressed an interest in volunteering as Course Marshalls and Water Stations. Volunteers will either secure sections of the course and ensure safety or provide water to runners.

### **5. Dana Point Winter Festival**

Staff Advisor Kelly reviewed the details for the Dana Point Winter Festival. The festival will take place on December 10<sup>th</sup>, 2011 from 11:30-5:00. Board Member Lim is the chairperson of the event. Staff Advisor Kelly suggested Board Members to sign-up for the event at the November 17<sup>th</sup> meeting.

### **6. Holiday Home Decorating Contest**

The Board discussed volunteering for the Holiday Home Decorating Contest on December 16<sup>th</sup>. Board Member Clifford, Chairperson for the event, distributed the mail-in entry form for the event. Board Members brainstormed ways to increase

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entries. Board Member Anderson suggested posting fliers in coffee shops while Board Member O'Connor suggested posting fliers at Dana Hills High School.

### **7. Operation Homework Holiday**

Board Member O'Connor is the chairperson of the event. Operation Homework Holiday will take place on December 10<sup>th</sup> from 8:30 am-11:00 am. Volunteers will help pick out gifts for children or help wrap gifts.

## **LIASION REPORTS**

### **COUNCIL COMMENTS**

None.

### **STAFF COMMENTS**

Staff Advisor Kelly reminded Youth Board members to review the dates of the 2011-2012 Activities. Staff Intern Fowler mentioned that some Board Members might be volunteering for both the Winter Festival and Operation Homework Holiday on December 10<sup>th</sup>.

### **BOARD COMMENTS**

Board Members reported on upcoming week's activities.

## **ADJOURNMENT**

There being no further business before the Youth Board at this session, the meeting adjourned at 4:35 p.m.

The next Regular Meeting of the Youth Board will be Thursday, November 17, 2011 at 4:00 p.m. in the Council Chambers, located at 33282 Golden Lantern, Dana Point, California.