
B O A R D O F D I R E C T O R S

R E G U L A R M E E T I N G

N O V E M B E R 1 0 , 2 0 1 1



A G E N D A

SOUTH COAST WATER DISTRICT
Meeting Location:
City of Dana Point Council Chamber
33282 Golden Lantern
Dana Point, CA 92629

Thursday, November 10, 2011
6:00 p.m.

IN ACCORDANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2, THIS AGENDA HAS BEEN POSTED IN THE MAIN LOBBY OF THE DISTRICT'S ADMINISTRATIVE OFFICES NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE BOARD SECRETARY.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO BE SUBMITTED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2(b) AS AN EMERGENCY ITEM OR BECAUSE THERE IS A NEED TO TAKE IMMEDIATE ACTION, WHICH NEED CAME TO THE ATTENTION OF THE BOARD SUBSEQUENT TO THE POSTING OF THE AGENDA, OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED IN THE MANNER AS ABOVE, NOT LESS THAN 24 HOURS PRIOR TO THE MEETING DATE.

A. PLEDGE OF ALLEGIANCE Director Runge

B. ROLL CALL OF BOARD MEMBERS

- President Wayne Rayfield
- Vice President Ingrid McGuire
- Director Richard Gardner
- Director Bob Moore
- Director Richard Runge

C. ORAL COMMUNICATIONS / PUBLIC COMMENTS

All persons wishing to address the Board on specific agenda items or matters of general interest should do so at this time by completing a "Request to Speak" form available at the door. The completed "Request to Speak" form is to be submitted to the secretary prior to an individual being heard by the Board. Members of the public who wish to discuss consent calendar items should do so at this time. **As determined by the President, speakers may also be heard following the Staff Report on each item and remarks may be limited to three (3) minutes.** Matters of interest addressed by a member of the public and not listed on this agenda cannot have action taken by the Board except as authorized by Government Code Section 54954.2(b).

D. CONSENT CALENDAR

All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will all be enacted by one motion by the form listed below. There will be no separate discussion of the items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed and/or removed from the Consent Calendar for separate discussion. Staff reports will only be given if items are pulled from the Consent Calendar.

Members of the public who wish to discuss a Consent Calendar Item should do so under Oral Communications/Public Comments.

Recommended Action: Motion to approve Consent Calendar Item(s).

Consent Calendar (Item 1 - 18)**1. Approval of Board Minutes**

- a. Regular Board Meeting of October 13, 2011

2. Consideration of Meeting Requests that are Outside of District Ordinance No. 205

AB 1234 requires that Board Members who desire to be paid a per diem for attendance at events or meetings that are not identified by District Ordinance must get approval from the Board in advance of the event or meeting to be eligible for the per diem fee. Directors must file their request with the Board Secretary the Wednesday before the Regular Meeting for inclusion on the Board agenda; if said request is not received then the requesting Director may pull item for consideration at the meeting.

3. Schedule of Checks and Expenditures

- a. Expenditures for SCWD for the period of 9/1/11 through 9/30/11
General Funds and Restricted Funds

- b. Expenditures for JRWSS for the period of 9/1/11 through 9/30/11
General Funds and Restricted Funds

4. Groundwater Recovery Facility Monthly Report – September 2011 Production

Recommended Action: Information Item

5. Computerized Maintenance Management System Monthly Report–September 2011

Recommended Action: Information Item

6. Sewer Cleaning/Maintenance Progress Report – September 2011

Recommended Action: Information Item

7. Tunnel Stabilization & Sewer Pipeline Replacement Project Update

Recommended Action: Information Item

8. Poche Clean Beach Project Quarterly Report – 1st Quarter 2011/2012

Recommended Action: Information Item

9. 4A Reservoir Interior and Exterior Coating

Recommended Action: To be provided in the Revised Agenda and Staff Report that will be issued on November 8, 2011.

10. Engineering Monthly Project Status Report – September 2011

Recommended Action: Information Item

11. GRF Well No. 2 Mitigated Negative Declaration

Recommended Action: Information Item

12. Sewer Manhole Rehabilitation Project

Recommended Action: That the Board of Directors authorize the General Manager to:
a) Negotiate with SoCal Pacific Construction Corp., and award a contract in the amount of \$52,585 for the 2011/2012 Manhole Rehabilitation Project; and b) Issue Change Orders up to \$5,300 (10% contingency), if required.

13. Miscellaneous Sewer Repairs Project

Recommended Action: That the Board of Directors authorize the General Manager to:
a) Negotiate with SND Construction and award a contract in the amount of \$100,900 for construction services on the Miscellaneous Sewer Repairs 2011/2012 Project; and b) Issue Change Orders up to \$10,100 (10% contingency), if required.

14. Tunnel Stabilization and Sewer Pipeline Replacement Project

Recommended Action: That the Board of Directors authorize the General Manager to award Amendment No. 6 to the Consultant Services Agreement with Hatch Mott MacDonald in an amount not to exceed \$334,013 to provide additional consulting engineering services for the Tunnel Stabilization and Sewer Pipeline Replacement Project.

15. JRWSS Transmission Main Atlas Mapping Project

Recommended Action: That the Board of Directors authorize the General Manager to award Amendment No. 5 to the Consulting Services Agreement with Tetra Tech in the amount of \$61,000 for consulting engineering services to complete Phase 2 of the JRWSS System Atlas Mapping Project.

16. JRWSS Computerized Maintenance Management System

Recommended Action: That the Board of Directors authorize the General Manager to award Amendment No. 1 to the Consulting Services Agreement with Brown & Caldwell in the amount of \$79,078 for additional tasks necessary for implementation of the JRWSS CMMS System.

17. Lift Station 2 Pump Replacement Project

Recommended Action: That the Board of Directors authorize the General Manager to award a Pre-Purchase Agreement with ITT Water & Wastewater, USA, for three (3) pump replacements for Lift Station No. 2 in the amount not-to-exceed \$209,658.88.

- 18. Leave of Absence:** Permission to leave the State (this grants authority of any Director to be absent from the State and the performance of duties, if necessary, for a period of more than sixty (60) days.

E. NEW BUSINESS**19. Aliso Creek Runoff Recovery & Reuse**

Staff Report: Bob Clark, Director of Engineering
Questions of Staff
Public Comments
Director Discussion

Recommended Action: That the Board of Directors authorize the General Manager to:
a) Execute a Consulting Services Agreement with Dudek for Preliminary Design and Contract Delivery Alternatives for the Coastal Treatment Plant AWT Supply

Enhancement and Urban Runoff Reuse Project, in an amount not to exceed \$73,150; and b) Issue Change Orders up to \$7,300 (10% contingency), if required.

20. Independent Special Districts of Orange County - Membership Dues for 2012

Staff Report: Mike Dunbar, General Manager
Questions of Staff
Public Comments
Director Discussion

Recommended Action: That the Board of Directors vote “YES” for the continuation of the \$200 annual dues for membership in ISDOC.

21. State of the District

Verbal Report by General Manager to the Board of Directors (*document distributed at meeting*)
Strategic Plan Annual Progress Report and Objectives
Questions of Staff
Public Comments
Director Discussion

Recommended Action: Information Item

F. ITEMS TO BE CONSIDERED AT NEXT MEETING

Board of Directors to identify specific items for consideration at the next regular Board of Director’s meeting. The Board President shall assist staff in the preparation of the agenda for the next regular Board meeting. Items shall appear on the agenda if a consensus of the Board is to place an item on the agenda for consideration.

G. ORAL COMMENTS /STAFF, CONSULTANTS

There will be a time limit of three (3) minutes per person. The Directors, General Manager, District Counsel and/or Consultants may present oral reports on miscellaneous matters of general interest to the Directors which are not set forth specifically on the agenda. These reports are for information only and no action is required or permissible by the Directors.

District Counsel Betty Burnett
Director of Engineering Bob Clark
Director of Operations Joe McDivitt
Director of Finance Carolyn Rynda
Director of Property Development Joe Sovella

H. ORAL COMMENTS/BOARD GOVERNANCE/AGENCY REPORTS; DIRECTORS, GENERAL MANAGER

There will be a time limit of three (3) minutes per person for general comments and five (5) minutes per person for agency reports. The Directors, General Manager, District Counsel and/or Consultants may present oral reports on miscellaneous matters of general interest to the Directors which are not set forth specifically on the agenda and the Directors may present oral reports on meetings they attended in the past month with affiliated agencies and organizations. These reports are for information only and no action is required or permissible by the Directors.

Director Richard Gardner
Director Bob Moore
Director Richard Runge
General Manager Michael Dunbar
Vice President Ingrid McGuire
President Wayne Rayfield

I. ADJOURNMENT

Accommodations for the Disabled. The Board of Directors Meeting Room is wheelchair accessible. If you require any special disability related accommodations, please contact the South Coast Water District Secretary's office at (949) 499-4555 ext. 3160 at least seventy-two (72) hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Written materials related to Board Agenda. At the time of the posting of the agenda for regular and special Board meetings, the entire agenda packet is available for public review at the District's Administrative Offices at 31592 West Street, Laguna Beach, California. Pursuant to Government Code Section 54957.5 any writing that is distributed to the Board of Directors after the posting of a regular or special meeting agenda shall also be made immediately available to the public at the District's Administrative Offices. Written materials distributed by members of the public at a South Coast Water District Board meeting shall be made available immediately following the meeting.