
**CITY OF DANA POINT
TRAFFIC IMPROVEMENT SUBCOMMITTEE
APPROVED ACTION MINUTES**

Wednesday, April 20, 2011
3:00 p.m.

City Hall
33282 Golden Lantern
Council Chambers
Dana Point, CA 92629

CALL TO ORDER

The meeting was called to order at 3:06pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vega.

ROLL CALL Bob Elders, Michael Frost, Diana Orlando, John Schantz, Wayne Vega

All members of the Subcommittee were present.

A. INTRODUCTION

Director Fowler introduced the City staff and their roles on the Subcommittee.

B. REVIEW OF RESOLUTION No. 09-01-26-02 – Duties of Subcommittee

Director Fowler introduced the duties of the Subcommittee per the Resolution. Staff discussed past procedures for addressing Subcommittee and Public Works issues for the benefit of the new members.

C. ELECTION OF CHAIRPERSON

Nominations were made for a new Chairperson. Vega nominated Elders, Seconded by Frost. Elders accepted nomination. Elders nominated Orlando, Seconded by Vega. Orlando accepted nomination.

Members voted unanimously for Orlando.

D. PROCEDURAL RULES

Director Fowler reviewed the Parliamentary Procedural Rules with the Subcommittee.

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E. BROWN ACT

Director Fowler reviewed the Brown Act with the Subcommittee.

F. PUBLIC COMMENTS

Any person wishing to address the Subcommittee during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Subcommittee from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Subcommittee, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

G. CONSENT CALENDAR

Item #1: Approval of Action Minutes from November 17, 2010 Traffic Improvement Subcommittee Meeting

The minutes were reviewed. Motion was made by Vega to approve the minutes; seconded by Elders. **Motion passed, 3-0** (2 newest Subcommittee abstained).

H. PUBLIC HEARINGS

There were no Public Hearings.

I. PUBLIC MEETINGS

There were no Public Meetings.

J. OLD BUSINESS

There was no Old Business.

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K. NEW BUSINESS

ITEM 2: Set Monthly Meeting Schedule

It was unanimously agreed to keep the Subcommittee meetings on the 3rd Wednesday of every month at 3 pm.

ITEM 3: Future Agenda Items

Chairperson Orlando would like to add to a future agenda further discussion regarding bicycle safety.

Chairperson Orlando would also like an update regarding the "Tri-City shuttle" and a discussion regarding Citywide special event parking. Director Fowler offered to invite Christy Teague to a future meeting to discuss the Tri-City shuttle.

L. STAFF REPORTS

There were no Staff reports.

M. SUBCOMMITTEE COMMENTS

Vega welcomed everyone back. He re-stated, for the sake of the new members that the Subcommittee is low-stress/low-key.

Chairperson Orlando also recommended to the members of the Subcommittee to direct resident complaints to the Traffic Calming Policy as a guide to the steps it takes for a traffic improvement/change to occur.

N. ADJOURNMENT

The meeting adjourned at 4:11 pm.