

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTION AGENDA**

February 26, 2008
7:00 – 7:31 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairwoman Fitzgerald called the meeting to order.

PLEDGE OF ALLEGIANCE – Mal Richardson (Deputy City Attorney) led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Commissioner Michelle Brough, Commissioner Ed Conway, Vice-Chairman Norman Denton, Chairwoman Liz Anderson Fitzgerald, Commissioner J. Scott Schoeffel, and Alternate Michael Dec

Staff Present: Kyle Butterwick (Director), John Tilton (Architect/Planning Manager), Mal Richardson (Deputy City Attorney), Erica Demkowicz (Senior Planner), and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of February 12, 2008.

ACTION: Motion made (Denton) and seconded (Brough) to approve the Minutes of the regular Planning Commission Meeting of February 12, 2008. Motion carried 5-0. (AYES: Brough, Conway, Denton, Fitzgerald, Schoeffel NOES: None ABSENT: None ABSTAIN: None)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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D. PUBLIC HEARINGS

ITEM 2: Request for Sign Program Permit SPP07-06 to allow the creation of a sign program in conjunction with various site improvements, including an increase in the height of an existing gas-pump canopy to 18 feet and new landscaping improvements at 34306 Pacific Coast Highway.

Recommendation: That the Planning Commission continue the request to a Planning Commission meeting on March 25, 2008.

ACTION: Motion made (Brough) and seconded (Denton) to continue this item to the next regular Planning Commission meeting on March 11, 2008. Motion carried 5-0. (AYES: Brough, Conway, Denton, Fitzgerald, Schoeffel NOES: None ABSENT: None ABSTAIN: None)

ITEM 3: Tentative Parcel Map TPM2006-149 for a proposed one-lot, 2-unit condominium project and a Minor Site Development Permit SDP06-24(M) to allow a roof deck and retaining walls in conjunction with each of the proposed units located at 34594 Camino Capistrano.

Applicant/ Mr. Gerald N. Muir
Owner: James F. Cumming
Location: 34594 Camino Capistrano (APN 691-382-11)

Request: Approval of a one-lot subdivision for Tentative Parcel Map TPM2006-149 and a Minor Site Development Permit SDP06-24(M) to permit the construction of a 2-unit condominium project. A roof deck and retaining walls are also proposed in conjunction with each of the proposed units.

Environmental: This project is Categorically Exempt (Class 15 - Section 15315 - Minor Land Divisions) because it consists of the division of property in urbanized areas zoned for residential, commercial or industrial use into four or fewer parcels when the division is in conformance with the General Plan and zoning.

Recommendation: That the Planning Commission adopt the attached Draft Resolution No. 08-02-26-xx approving Tentative Parcel Map TPM2006-149 and Minor Site Development Permit SDP06-24(M).

There was one (1) request to speak on this item.

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ACTION: Motion made (Denton) and seconded (Conway) to approve Resolution No. 08-02-26-05 approving Tentative Parcel Map TPM2006-149 to allow a proposed one-lot, 2-unit condominium project and a Minor Site Development Permit SDP06-24(M) to allow a roof deck and retaining walls in conjunction with each of the proposed units located at 34594 Camino Capistrano. Motion carried 5-0. (AYES: Brough, Conway, Denton, Fitzgerald, Schoeffel NOES: None ABSENT: None ABSTAIN: None)

E. NEW BUSINESS

There was no New Business.

F. STAFF REPORTS

Kyle Butterwick (Director) gave an update on several City issues and projects.

G. COMMISSIONER COMMENTS

Vice-Chairman Denton reported that he has attended the Annual Planning Commissioners' Conference in the past, and advised that the meeting is especially worthwhile for first-time Commissioners. He found it informative and useful, and felt there were some very good lectures with almost every City in California represented. He urged the Planning Commissioners to consider attending the Conference in Sacramento to be held in March.

Chairwoman Fitzgerald concurred with Vice-Chairman Denton regarding the Statewide Planning Commissioners Meeting in Sacramento. She stated that the meetings are excellent and she particularly recommended first-time Planning Commissioners to attend.

H. ADJOURNMENT

Chairwoman Fitzgerald adjourned the meeting to the *next regular* meeting of the Planning Commission would be held on Tuesday, March 11, 2008, beginning at 5:00 p.m. (or as soon thereafter) at the commercial site on the corner of Pacific Coast Highway and Street of the Green Lantern, Dana Point, California.

The meeting adjourned at 7:31 p.m.