

**CITY OF DANA POINT  
PLANNING COMMISSION  
REGULAR MEETING ACTION AGENDA**

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December 6, 2010  
6:00 – 6:35 p.m.

City Hall Offices  
Council Chamber (#210)  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER** – Chairman Conway called the meeting to order.

**PLEDGE OF ALLEGIANCE** – Dana Point Historical Society President, Carlos Olvera led the Pledge of Allegiance.

**ROLL CALL**

**Commissioners Present:** Commissioner Liz Claus, Chairman Ed Conway, Commissioner Norman Denton, Commissioner Gary Newkirk, and Vice-Chairwoman April O'Connor

**Staff Present:** Kyle Butterwick (Director), John Tilton (City Architect/Planning Manager), Evan Langan (Associate Planner), Jennifer Farrell (Assistant City Attorney), and Denise Jacobo (Planning Secretary)

**A. APPROVAL OF MINUTES**

**ITEM 1:** **Minutes of the regular Planning Commission Meeting of November 15, 2010.**

**ACTION:** **Motion made (Claus) and seconded (Denton) to approve the Minutes of the regular Planning Commission Meeting of November 15, 2010. Motion carried 5-0. (AYES: Claus, Conway, Denton, Newkirk, O'Connor NOES: None ABSENT: None ABSTAIN: None)**

**B. PUBLIC COMMENTS**

There were no Public Comments.

**C. CONSENT CALENDAR**

There were no items on the Consent Calendar.

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**D. PUBLIC HEARINGS**

**ITEM 2: Site Development Permit SDP10-0018 to allow major modifications to a (City of Dana Point) Designated Historic Resource at 26771 Calle Real.**

Applicant: Phil Neilson (Designer)  
Owner: Anna Brace and David Brown  
Location(s): 26771 Calle Real (APN 123-244-30)

Request: Approval of Site Development Permit SDP10-0018 to allow major modifications to a (City of Dana Point) Designated Historic Resource.

Environmental: Pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA), the Community Development Department has analyzed the subject project. Staff finds the project is Categorically Exempt per Section 15301 (e) (Class 1 – Existing Facilities).

Recommendation: That the Planning Commission adopt the attached Draft Resolution approving Site Development Permit SDP10-0018.

There was one (1) request to speak on this item.

**ACTION:** Motion made (O'Connor) and seconded (Denton) to adopt Resolution No. 10-12-06-20 approving Site Development Permit SDP10-0018 to allow major modifications to a (City of Dana Point) Designated Historic Resource located in the Residential Single-Family 7 (RSF-7) Zoning District at 26771 Calle Real. Motion carried 5-0. (AYES: Claus, Conway, Denton, Newkirk, O'Connor NOES: None ABSENT: None ABSTAIN: None)

**E. NEW BUSINESS**

There was no New Business.

**F. STAFF REPORTS**

**Kyle Butterwick** (Director) discussed the City Council's renewal of the Dana Point Tourism Business Improvement District.

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He described John Tilton (City Architect/Planning Manager) and Christy Teague's (Economic Development Manager) recent trip to Sacramento to accept a grant of \$340,000 from the California Strategic Growth Council and to be used in developing the Doheny Village Specific Plan.

**John Tilton** (City Architect/Planning Manager) informed the latest iteration of the Dana Point Harbor Revitalization Plan is expected to be reviewed by the California Coastal Commission in January. The City has been working with Commission staff on "a daily basis," and a (Commission) staff report (on the item) is expected soon. Should the Commission forward "suggested modifications" to the Plan, these would need to be reviewed and adopted by the Dana Point City Council.

**G. COMMISSIONER COMMENTS**

**Commissioner Claus** announced that Pat Fairbanks was honored with the Pat Plepler Award from the Dana Point Historical Society for various contributions made to the City.

She also reminded everyone that the Christmas tree lighting will take place at La Plaza Park this weekend.

**Chairman Conway** stated the Turkey Trot was a successful event and drew nearly 12,000 runners. He stated that he and his son were among the runners and completed the 5K. He stated that he liked that the event is family oriented and a local tradition.

**H. ADJOURNMENT**

**Chairman Conway** announced that the *next regular* meeting of the Planning Commission will be held on Monday, December 20, 2010, beginning at 6:00 p.m. (or as soon thereafter) in the Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

**The meeting adjourned at 6:35 p.m.**