



CITY OF DANA POINT

**LIBRARY AND SEA TERRACE
PARK SUBCOMMITTEE**

MINUTES

THURSDAY, JANUARY 26, 2006

APPROVED: March 9, 2006

Location: City Administration, 33282 Golden Lantern, Suite 203, Dana Point, California 92629

1. CALL TO ORDER

Councilmember Rayfield called the meeting to order at 3:08 p.m.

2. PLEDGE OF ALLEGIANCE

3. SUBCOMMITTEE ROLL CALL:

Present:

Wayne Rayfield, Councilmember, Vice-Chair
Philip Bordeaux
Lynn Dawson
Bill Johnson
Michael Mata
Judy Smith
Joanna Adrian

Absent:

James Lacy, Council Member, Chair
Lloyd Charton
Karin Schnell

Others:

Sharie Apodaca, Director of Administrative Services
Brad Fowler, Public Works Director of Administrative Services
Jennifer Anderson, Management Analyst
Kevin Evans, Recreation Manager
Michael Gagnet, St. Regis/Makar
Larry Ryan, RJM Design

4. PUBLIC COMMENTS

There were no public comments.

5. MEETING MINUTES:

The Minutes of December 15, 2005 were approved.

6. APPOINTMENT OF NEW MEMBER TO SUBCOMMITTEE

Administrative Services Director Apodaca reported that a vacancy currently existed as a result of Michael Gagnet's resignation. She recommended that Joanna Adrian, an alternate, be appointed as a voting member. She also noted that since alternate Karin Schnell is currently a voting member of the Town Center Subcommittee, current policy prevents her from serving as a voting member on more than one subcommittee concurrently. Therefore, Karin Schnell will remain as an alternate member.

Subcommittee members unanimously appointed Joanna Adrian as a voting member to the Subcommittee.

Mrs. Apodaca also announced that Lloyd Charton sent an email in which he resigned from the Subcommittee due to other obligations. Vice Chair Rayfield indicated that he and Chair Lacy will review pending applications and report back to the subcommittee on a recommended action.

7. STAFF ANALYSIS OF SUGGESTED SEA TERRACE PARK AMENITIES

- Amenity Cost Matrix
- Oral Presentation

8. PRIORITIZATION OF EVALUATED SEA TERRACE PARK AMENITIES

- Subcommittee Vote

Agenda Items 7 and 8 were considered concurrently.

Public Works Director Fowler gave a staff report relative to the list of proposed elements that was developed by the subcommittee at its last meeting that would support a passive park setting. Mr. Fowler reviewed a preliminary draft park improvement budget prepared by RJM Design Group, Inc. which assigns estimated costs to the various elements. Mr. Fowler noted that items on List A could be accomplished with existing funds to provide a park essentially at existing grade. He stated that List B contains additional unfunded improvements, including grading and drainage which would need to be added if a more undulating or rolling hills par effect is to be achieved. Mr. Fowler also reviewed a conceptual rendering which reflected the base improvements in List A and responded to questions.

Michael Gagnet, representing the St. Regis and Larry Ryan, representing RJM Design, Inc. were also present. Michael Gagnet advised that the St Regis supports a passive park project and offered continued assistance to help the city realize this project.

Discussion also took place regarding a possible water feature, and whether it could serve as a reservoir for the water district. Vice Chair Rayfield stated that if SCWD wanted an open reservoir then this could help provide a water feature. However, because of the potential for mosquito breeding, an open reservoir for purely aesthetic reasons would not be desirable. Mr. Fowler will follow up with SCWD on this issue. Michael Gagnet stated there is a water line stub out from the existing golf course that is available for irrigation at the park. Public Works Director Fowler stated there is also an existing SCWD recycled water line running through the park grounds that may influence the park's design.

After discussions, it was moved by Member Dawson, seconded by Member Adrian and carried unanimously to support all improvements on List A (base improvements) and to move items I and II from List B to List A (grading and drainage). In order to afford these additional improvements staff is to meet with the Monarch St. Regis and see if there is a way to include the grading and drainage within the current budget amount. Staff was also directed to work with the St. Regis representatives to look at street and parking options and consider operating and maintenance costs for the next meeting.

The Subcommittee then proceeded to assign priority levels of High/Medium/Low to the remaining improvements (III – XIII) on List B. Vice Chair Rayfield noted that the County is considering transferring Lantern Bay Park to the City which would be a feasible place for the City to construct a new amphitheater as opposed to Sea Terrace Park. Staff was directed to reflect this priority in List B (additional improvements) for future consideration as funding becomes available.

9. STAFF REPORTS

Director of Administrative Services Apodaca announced the resignation of Management Analyst Shanna Wolf, and introduced her successor Jennifer Anderson.

Mrs. Apodaca also noted that the State Office of Grants and Local Services has informed the City that its office has received the approved grant funds from the Federal Highway Administration for the City's Trails Program Grant, and that a formal contract will be forthcoming to the City in order to receive those funds.

10. SUBCOMMITTEE REPORTS

None

11. ADJOURNMENT

The meeting was adjourned at 4:30 p.m. to Thursday, March 9, 2006 at 3 p.m.

Prepared by,

Sharie Apodaca
Director of Administrative Services



**RJM
DESIGN GROUP, INC.**

PLANNING AND LANDSCAPE ARCHITECTURE

**Preliminary Draft Improvement Budget
Sea Terrace Park
City of Dana Point
January 26, 2006**

**A) BASE IMPROVEMENTS / ROUGH ESTIMATES
(Not in Priority Order)**

I.	Mobilization	\$ 50,000.00
II.	Utilities / Infrastructure	\$ 200,000.00
III.	Clear / Grub (.12/sf)	\$ 108,000.00
IV.	Trail/Walkway, Paved surfacing 1,200 LF x 8' wide x 15/sf	\$ 144,000.00
V.	Tramway/Walkway Paved Surfacing 1,600 LF x 12' wide x 15/sf	\$ 288,000.00
VI.	Irrigation (1.00/sf)	\$ 900,000.00
VII.	Tree Planting (50 36" Box) (200 24" Box)	\$ 100,000.00
VIII.	Hydroseed Turf (.15 sf)	\$ 135,000.00
IX.	Site Furniture (tables, benches, trash receptacles, etc.)	\$ 50,000.00
	Subtotal	\$1,975,000.00

Note: Sidewalk running alongside Pacific Coast Highway inside the park is funded separately.

122448
Preliminary Improvement Budget
01/26/06

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**B) ADDITIONAL IMPROVEMENTS / ROUGH ESTIMATES
(Not in Priority Order)**

I.	Grading (.50/sf) (Mounding / Berming)	\$ 500,000.00
II.	Drainage (Associated with Grading)	\$ 400,000.00
III.	Walkway Lights (Bollards)	\$ 200,000.00
IV.	Tramway/Walkway Lights	\$ 125,000.00
V.	Play Area/Equipment	\$ 300,000.00
VI.	Site Furniture	\$ 50,000.00
VII.	Amphitheater	\$ 100,000.00
VIII.	Restroom	\$ 500,000.00
IX.	Street Improvements (Road from Stonehill Drive to Mariner Drive: 45 feet wide inc. sidewalk/retaining wall and landscape)	\$ 900,000.00
X.	Library	\$ 15,000,000.00
XI.	Cultural Center	TBD
XII.	200 Parkway stalls (1600 / Stall inc lighting)	\$ 320,000.00
XIII.	Trail / Walkway, Paved Surfacing (1200 LF x 8"x15/SF)	\$ 144,000.00

NOTE: Excludes Potential problem of Relocating and Replacing SCWD 16" Reclaimed Water Line