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**B O A R D O F D I R E C T O R S**

**R E G U L A R M E E T I N G**

**S E P T E M B E R 2 3 , 2 0 1 0**



**A G E N D A**

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**SOUTH COAST WATER DISTRICT  
Meeting Location:  
City of Dana Point Council Chamber  
33282 Golden Lantern  
Dana Point, CA 92629**

**Thursday, September 23, 2010  
6:00 p.m.**

IN ACCORDANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2, THIS AGENDA HAS BEEN POSTED IN THE MAIN LOBBY OF THE DISTRICT'S ADMINISTRATIVE OFFICES NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE BOARD SECRETARY.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO BE SUBMITTED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2(b) AS AN EMERGENCY ITEM OR BECAUSE THERE IS A NEED TO TAKE IMMEDIATE ACTION, WHICH NEED CAME TO THE ATTENTION OF THE BOARD SUBSEQUENT TO THE POSTING OF THE AGENDA, OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED IN THE MANNER AS ABOVE, NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE.

**A. PLEDGE OF ALLEGIANCE** ..... Director Dietmeier

**B. ROLL CALL OF BOARD MEMBERS**

- President Wayne Rayfield
- Vice President Richard Gardner
- Director Richard Dietmeier
- Director Ingrid McGuire
- Director Robert Moore

**C. ORAL COMMUNICATIONS / PUBLIC COMMENTS**

All persons wishing to address the Board on specific agenda items or matters of general interest should do so at this time by completing a "Request to Speak" form available at the door. The completed "Request to Speak" form is to be submitted to the secretary prior to an individual being heard by the Board. Members of the public who wish to discuss consent calendar items should do so at this time. **As determined by the President, speakers may also be heard following the Staff Report on each item and remarks may be limited to three (3) minutes.** Matters of interest addressed by a member of the public and not listed on this agenda cannot have action taken by the Board except as authorized by Government Code Section 54954.2(b).

**D. CONSENT CALENDAR**

All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will all be enacted by one motion by the form listed below. There will be no separate discussion of the items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed and/or removed from the Consent Calendar for separate discussion. Staff reports will only be given if items are pulled from the Consent Calendar.

Members of the public who wish to discuss a Consent Calendar Item should do so under Oral Communications/Public Comments.

**Recommended Action:** Motion to approve Consent Calendar Item(s).

**Consent Calendar (Item 1 - 18)****1. Approval of Board Minutes**

- a. Regular Board Meeting of August 26, 2010
- b. Special Board Meeting of August 30, 2010

**Recommended Action:** If no corrections or amendments, minutes will be deemed approved as submitted and be so ordered by the President

**2. Consideration of Meeting Requests that are Outside of District Ordinance No. 205**

AB 1234 requires that Board Members who desire to be paid a per diem for attendance at events or meetings that are not identified by District Ordinance must get approval from the Board in advance of the event or meeting to be eligible for the per diem fee. Directors must file their request with the Board Secretary the Wednesday before the Regular Meeting for inclusion on the Board agenda; if said request is not received then the requesting Director may pull item for consideration at the meeting.

**3. Groundwater Recovery Facility Monthly Production Report – July 2010**

**Recommended Action:** Information Item

**4. Computerized Maintenance Management System Monthly Report – July 2010**

**Recommended Action:** Information Item

**5. Sewer Tunnel Stabilization & Sewer Pipeline Replacement Project Update**

**Recommended Action:** Information Item

**6. Engineering Monthly Project Status Report – August 2010**

**Recommended Action:** Information Item

**7. Sonic Exploratory Soil Borings and Monitoring Well Status Update**

**Recommended Action:** Information Item

**8. Water Supply Allocation – Monthly Report**

**Recommended Action:** Information Item

**9. San Juan Basin Authority – Status Report**

**Recommended Action:** Information Item

**10. JRWSS – Valve Control Room Modifications & Operations Building Electrical Improvements**

**Recommended Action:** The Engineering & Operations Committee recommend that the Board of Directors authorize the General Manager to award Amendment No. 2 to the consultant services agreement with HDR Engineering, Inc. in an amount not to exceed \$21,300 to complete additional scope of work tasks for the JRWSS Operations Building Electrical Improvements Project.

**11. JRWSS Transmission Main Atlas Mapping Project**

**Recommended Action:** The Engineering and Operations Committee recommend that Board of Directors authorize the General Manager to: a) Award Amendment No. 3 to the Consulting Services Agreement with Tetra Tech in the amount of \$215,000 for consulting engineering services to complete Phase 3 of the JRWSS System Atlas Mapping Project; and b) Issue change orders, if required, up to \$21,500 (10% contingency).

**12. Water Distribution System Repairs Summary**

**Recommended Action:** Information Item

**13. Sewer Rehabilitation Program Summary**

**Recommended Action:** Information Item

**14. Sewer Cleaning/Maintenance Progress Report**

**Recommended Action:** Information Item

**15. SCWD Financial Statements for the Year Ending June 30, 2010**

**Recommended Action:** That the Board of Directors accept the Audited Financial Report and Management Recommendations for the Year Ended June 30, 2010 for South Coast Water District and the Joint Regional Water Supply System and to approve the distribution thereof.

**16. Annual Review of the Deferred Compensation Fund Investments**

**Recommended Action:** That the Board of Directors concur in the action of the District's 457 Plan Administrator, Kathleen Kane, to revise the Deferred Compensation Fund choices consistent with the July 15, 2010 recommendations of Wolfson-Sutherland Retirement Group of Wells Fargo Advisors.

**17. Employee Insurance Renewal for Dental, Basic Life and AD&D, Disability and Vision Coverage**

**Recommended Action:** That the Board of Directors approve insurance providers as follows: a) Principal Financial Group for dental, basic life and AD&D, short-term and long-term disability, and b) Vision Services Plan for vision.

**18. Leave of Absence:** Permission to leave the State (this grants authority of any Director to be absent from the State and the performance of duties, if necessary, for a period of more than sixty (60) days)

**E. NEW BUSINESS****19. State of the District**

Verbal Report by General Manager to the Board of Directors (*document distributed at meeting*)  
 Strategic Plan Annual Progress Report and Objectives  
 Questions of Staff  
 Public Comments  
 Director Discussion

**Recommended Action:** Information Item

**F. ITEMS TO BE CONSIDERED AT NEXT MEETING**

Board of Directors to identify specific items for consideration at the next regular Board of Director's meeting. The Board President shall assist staff in the preparation of the agenda for the next regular Board meeting. Items shall appear on the agenda if a consensus of the Board is to place an item on the agenda for consideration.

**G. ORAL COMMENTS /STAFF, CONSULTANTS**

There will be a time limit of three (3) minutes per person. The Directors, General Manager, District Counsel and/or Consultants may present oral reports on miscellaneous matters of general interest to the Directors which are not set forth specifically on the agenda. These reports are for information only and no action is required or permissible by the Directors.

District Counsel Betty Burnett  
 Director of Engineering Bob Clark  
 Director of Operations Joe McDivitt  
 Director of Finance Carolyn Rynda  
 Director of Property Development Joe Sovella

**H. ORAL COMMENTS/BOARD GOVERNANCE/AGENCY REPORTS; DIRECTORS, GENERAL MANAGER**

There will be a time limit of three (3) minutes per person for general comments and five (5) minutes per person for agency reports. The Directors, General Manager, District Counsel and/or Consultants may present oral reports on miscellaneous matters of general interest to the Directors which are not set forth specifically on the agenda and the Directors may present oral reports on meetings they attended in the past month with affiliated agencies and organizations. These reports are for information only and no action is required or permissible by the Directors.

Director Richard Dietmeier  
 Director Ingrid McGuire  
 Director Robert Moore  
 General Manager Michael Dunbar  
 Vice President Richard Gardner  
 President Wayne Rayfield

**I. ADJOURNMENT**

Accommodations for the Disabled. The Board of Directors Meeting Room is wheelchair accessible. If you require any special disability related accommodations, please contact the South Coast Water District Secretary's office at (949) 499-4555 ext. 3160 at least seventy-two (72) hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Written materials related to Board Agenda. At the time of the posting of the agenda for regular and special Board meetings, the entire agenda packet is available for public review at the District's Administrative Offices at 31592 West Street, Laguna Beach, California. Pursuant to Government Code Section 54957.5 any writing that is distributed to the Board of Directors after the posting of a regular or special meeting agenda shall also be made immediately available to the public at the District's Administrative Offices. Written materials distributed by members of the public at a South Coast Water District Board meeting shall be made available immediately following the meeting.