



AGENDA

CITY OF DANA POINT

INVESTMENT REVIEW COMMITTEE

TUESDAY, OCTOBER 25, 2005

3:00 P.M.

LOCATION: Administrative Conference Room, 33282 Golden Lantern, Suite 203, Dana Point, CA 92629

CALL TO ORDER:

ROLL CALL: Committee Members

Wayne Rayfield, Mayor
Diane Harkey, Councilmember
Larry Rolapp, Public Member
James Kettler, Public Member
Doug Chotkevys, City Manager
Sharie Apodaca, Director of Administrative Services

Staff Liaison

Andy Glass, Accounting Manager
Shanna Wolf, Management Analyst

- 1. PUBLIC COMMENTS:**
- 2. APPROVAL OF MINUTES:**
 - a.** Approve minutes of September 22, 2005.
- 3. UNFINISHED BUSINESS:**

- a. Receive and file City Council Agenda Report dated October 12, 2005 and related City Council Resolution No. 05-10-12-01 expanding the Investment Review Committee's scope of responsibility to include policy recommendations relative to the implementation of fiscal policies, and adopting a mission statement for the Investment Review Committee.
- b. Review and consider financial and reserve policies from other cities and agencies; provide further direction to staff.

4. NEW BUSINESS:

- a. Annual review of Statement of Safekeeping and Investment of Public Funds and consider proposed revisions.

5. ADJOURNMENT:

CERTIFICATION:

I, Elizabeth Ehring, City Clerk of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall, the Dana Point Post Office, the Capistrano Beach Post Office and the Dana Point Library, by October 21, 2005 at 5:00 p.m.

ELIZABETH EHRING, CITY CLERK

DATE

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.