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**CITY OF DANA POINT  
CHARITABLE GRANT SUBCOMMITTEE  
ACTION MINUTES**

Tuesday, October 23, 2007  
2:00 p.m.

Dana Point Community Center  
Room C  
34052 Del Obispo  
Dana Point, CA 92629

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**CALL TO ORDER**

The meeting was called to order at 2:30 p.m.

**ROLL CALL**          Judy Davison, Gwen Drenick, and Nancy Jenkins

All Subcommittee members were present.

**1.    INTRODUCTION**

Staff suggested that the Subcommittee select a "Chair of the Day" for each meeting and will rotate this function in future meetings.

It was moved by Subcommittee Member Drenick, seconded by Subcommittee Member Davison to nominate Subcommittee Member Jenkins as Chair for this meeting.   Vote = 3 - 0

**2.    PUBLIC COMMENTS**

There were no Public Comments.

**3.    CONSENT CALENDAR**

A.    Approval of action minutes from Charitable Grant Subcommittee meeting on July 16, 2007.

It was moved by Subcommittee Member Drenick, seconded by Subcommittee Member Davison to approve the minutes as presented.  
Vote = 3 - 0

**4.    NEW BUSINESS**

A.    Charitable Grant Application Interviews:

The Unforgettables Foundation	2:20 p.m.
Special Olympics Orange County	2:40 p.m.
Community House, Inc.	3:00 p.m.
Dana Point Fine Arts Association	3:20 p.m.
Pet Project Foundation	3:40 p.m.
Toby's House	4:00 p.m.
South Orange County School of the Arts	4:20 p.m.

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July 16, 2007  
3:00 p.m.

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The Subcommittee interviewed each applicant for approximately 20 minutes (10 minute presentation, 10 minute question and answer). The Unforgettables Foundation withdrew their application.

**B. Charitable Grant Recommendations for Funding**

Per City Council Policy 116 approved on March 20, 2007, \$25,000 can be awarded for each filing window. If the Subcommittee awards less than this amount for this window, the remaining amount will be carried over to the second filing window for this fiscal year which is on April 1, 2008.

Following the interviews, the Subcommittee carefully followed the criteria listed in Council Policy 116 and recommended grant funding as follows:

Special Olympics Orange County	\$ 3,000
Community House, Inc.	\$ 1,000
Dana Point Fine Arts Assoc.	\$ 1,000
Pet Project Foundation	\$ 5,000
Toby's House	\$ 2,400
South Orange County School of the Arts (SOCSA)	<u>\$ 4,500</u>
Total Awarded for First Filing Cycle	\$16,900

It was moved by Subcommittee Member Davison, seconded by Subcommittee Member Drenick to approve the charitable grants as noted above. Vote = 3 – 0

The remaining grant funds of \$8,100 will be carried over to the next filing window for a total of \$33,100.

**4. STAFF REPORTS**

There were no staff reports.

**5. SUBCOMMITTEE COMMENTS**

There were no Subcommittee comments.

**ADJOURNMENT**

The meeting was adjourned at 5:30 p.m. The next regular meeting will be scheduled in late April 2008.