

**CITY OF DANA POINT  
PLANNING COMMISSION  
REGULAR MEETING ACTION AGENDA**

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October 5, 2009  
7:00 – 8:36 p.m.

City Hall Offices  
Council Chamber (#210)  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER** – Chairwoman Fitzgerald called the meeting to order.

**PLEDGE OF ALLEGIANCE** – Commissioner O'Connor led the Pledge of Allegiance.

**ROLL CALL**

**Commissioners Present:** Vice-Chairman Ed Conway, Commissioner Norman Denton, Chairwoman Liz Anderson Fitzgerald, and Commissioner April O'Connor

**Staff Present:** Kyle Butterwick (Director of Community Development), Jennifer Farrell (Assistant City Attorney), Christy Teague (Economic Development Manager), Lynn Kelly (Management Analyst), and Denise Jacobo (Planning Secretary)

**A. APPROVAL OF MINUTES**

**ITEM 1:** **Minutes of the adjourned regular Planning Commission Meeting of September 21, 2009.**

**ACTION:** **Motion made (O'Connor) and seconded (Conway) to approve the Minutes of the adjourned regular Planning Commission Meeting of September 21, 2009. Motion carried 4-0. (AYES: Conway, Denton, Fitzgerald, O'Connor NOES: None ABSENT: None ABSTAIN: None)**

**B. PUBLIC COMMENTS**

**Vonne Barnes** (San Clemente) stated that the fencing along the bluff at Dana Strands Beach has been a blighted nuisance (affecting tourism) for too long, and the residents of the area want to know when the fence will be removed. She asked the Planning Commission to look into the matter and provide information.

**Betha Everett** (Laguna Niguel) stated that she felt the same frustration as Ms. Barnes regarding the blocked ocean view by the dilapidated fence. She added that the dirty looking tarp on the fence is no longer needed since it was originally placed to thwart dust during construction. She asked the City to have the tarp

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removed until an official dedication to Headlands is scheduled, so that everyone (residents and vacation guests) can enjoy the ocean view.

**Chairwoman Fitzgerald** asked Director Butterwick if he would like to comment.

**Kyle Butterwick** (Director) responded that the City shares the same frustration about the completion of the public amenities. He clarified that most of the physical aspects of the improvements have been completed, but noted that there is a morass of paperwork necessary to transfer ownership of the public improvements from the developer to the City. The anticipated completion date for the dedications is before the end of the year.

**C. CONSENT CALENDAR**

There were no items on the Consent Calendar.

**D. SPECIAL WORKSHOP**

**ITEM 2:** Short Term Vacation Rentals (Continued from the regular Planning Commission meeting of September 9, 2009)

There were seven (7) requests to speak on this item.

**ACTION:** Motion made (Conway) and seconded (O'Connor) to recommend to the City Council the proposed Conditions of Approval (Performance Standards) for Short-Term Vacation Rentals Permit; modify the maximum occupancy to 2 persons per bedroom plus 2 on a sleeper sofa. Modify the parking accessibility to tenants; vehicles are limited to 1 vehicle for 1 bedroom unit or 2 vehicles maximum for units with 2 or more bedrooms, and additional vehicles at the discretion of CD Director, due to special circumstances of the property. Motion carried 4-0. (AYES: Conway, Denton, Fitzgerald, O'Connor NOES: None ABSENT: None ABSTAIN: None)

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**E. STAFF REPORTS**

**F. COMMISSIONER COMMENTS**

**G. ADJOURNMENT**

**Chairwoman Fitzgerald** adjourned the meeting to the *next regular* meeting of the Planning Commission to be held on Monday, October 19, 2009, beginning at 5:30 p.m. (or as soon thereafter) on a field visit to the schooner Curlew located at Gangway 5 (adjacent to Dana Wharf Sportfishing) in Dana Point Harbor, California. The Planning Commission will return to the Council Chambers.

**The meeting adjourned at 8:36 p.m.**