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**CITY OF DANA POINT, CALIFORNIA  
YOUTH BOARD REGULAR MEETING MINUTES  
September 17, 2009**

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**CALL TO ORDER**

The Regular Meeting of the Youth Board of the City of Dana Point, California, was called to order by Staff Advisor Shelton at 4:04 p.m. in the City of Dana Point Council Chambers located at 33282 Golden Lantern, Dana Point, CA 92629.

**ROLL CALL**

**PRESENT:**

Courtney Barrett  
Sean Conway  
Jennifer Kupferman  
Jeremy LaForge  
Matthew Myers  
Sean O'Connor  
Matthew Roknich

**ABSENT:**

Sam Fitzmaurice  
Christine Nowland  
Kiyana Salkeld  
Brian Tolles

**STAFF PRESENT:** Sea Shelton

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board Member Barrett

**PUBLIC COMMENTS:**

Terah Glass from the Community Alliance Network spoke about volunteer opportunities available through the organization to help reduce alcohol, tobacco and drug related issues among youth.

**DISCUSSION ITEMS:**

**1. Youth Board Member Installation**

Kathy Ward, City Clerk, conducted the official swearing in of the 2009-2010 Youth Board members. All certificates and Oath of Office forms were signed by the appointed Youth Board members and returned to the City Clerk. Absent Board Members will be scheduled to be sworn in at a later date.

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**2. Youth Board Introductions & Roster**

Staff Advisor Shelton introduced herself and welcomed the new and returning Youth Board members. A roster was circulated to the Youth Board members for all contact and mailing address information. All Youth Board members introduced themselves by stating their name, school of attendance and what each member would like to accomplish this year as a 2009-2010 Youth Board member.

**3. Youth Board T-shirts**

All Youth Board members were asked to indicate their shirt size for the new Youth Board T-shirts. The Royal Blue T-shirts will be ordered for all members.

**4. CA Coastal Cleanup Day: Saturday, September 19, 2009**

This State-wide event will be held on Saturday, September 19, 2009 at Doheny State Beach. The Youth Board was asked to arrive at Doheny State Beach by 9:00 a.m. and we will begin assisting with the clean up efforts. The Youth Board will be hosting a free BBQ lunch at 11:00 a.m. for all Clean Up participants as a thank you for their participation. The event will wrap up by 1:00 p.m. Information about CA Coastal Clean Up Day was distributed to the Youth Board members.

**5. Attendance Policies**

The attendance policies of the Youth Board will be strictly enforced this year. Each Board Member is allowed only 3 unexcused absences. An absence is labeled unexcused when no prior communication was made with Staff Advisor Shelton prior to the meeting. In the event that there are more than 3 unexcused absences, the position on the Youth Board will be considered resigned and the position will be replaced with a Member-At-Large.

**6. Goal Setting Meeting: October 1, 2009**

The Youth Board historically hosts and/or participates in a number of events annually: The CA Coastal Clean Up Day, Turkey Trot, Holiday Home Decorating Contest, Cookie Decorating Booth to benefit Adopt-A-Family, Festival of Whales Parade, Easter Egg Hunt, Dana Point Arts Festival, Dana Point Grand Prix to name a few. To make the Youth Board an ever evolving and growing body, the remainder of events the Youth Board accomplishes will be brought forth by the Youth Board Members. Staff Advisor Shelton asked each Board Member to consider projects (existing or new) that each Youth Board member will lead (either alone or in conjunction with other Youth Board members) the organizational efforts.

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**7. Election (Chairperson, Vice Chairperson, 2 Secretaries): October 1, 2009**

Board Members were instructed to consider nominations for the positions of Chairperson, Vice-Chairperson, and two Secretaries. Youth Board Member elections will take place at the October 1, 2009 meeting.

**8. Youth Board Website: Biographies & Photographs**

Staff Advisor Shelton will be sending each Youth Board member a biography form to complete and return. Photographs of Youth Board members in attendance were taken.

**LIAISON REPORTS:**

**STAFF COMMENTS:**

None

**BOARD REPORTS:**

None

**ADJOURNMENT**

There being no further business before the Youth Board at this session, the meeting adjourned at 4:34 p.m.

The next Regular Meeting of the Youth Board will be Thursday, October 1, 2009 at 4:00 p.m. in the Council Chambers, located at 33282 Golden Lantern, Dana Point, California.

APPROVED: October 15, 2009