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**CITY OF DANA POINT, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
JANUARY 12, 2009**

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**CALL TO ORDER**

The Regular Meeting of the City Council of the City of Dana Point, California, was called to order by Mayor Bartlett at 5:00 p.m. in the Dana Point City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point.

**ROLL CALL OF CITY COUNCIL MEMBERS:**

Present: Mayor Lisa A. Bartlett  
Mayor Pro Tem Steven Weinberg  
Council Member Lara Anderson  
Council Member Joel Bishop (*via teleconference*)  
Council Member Scott Schoeffel

STAFF PRESENT: Douglas C. Chotkevys, City Manager; Patrick Munoz, City Attorney; Kathy M. Ward, City Clerk; Michael Killebrew, Director of Administrative Services; Lt. Mark Levy, Chief of Police Services; Kyle Butterwick, Director of Community Development; Brad Fowler, Director of Public Works and Engineering; Christy Teague, Economic Development Manager; Kevin Evans, Director of Community Services and Parks; John Tilton, City Architect; Jeff Rosaler, Natural Resource Protection Officer; Jackie Littler, Executive Secretary; DyAnne Weamire, Administrative Secretary; and Bobbi Ogan, Deputy City Clerk.

**CLOSED SESSION**

City Attorney Munoz indicated there was a need for a Closed Session as follows:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION, Government Code § 54956.9 (b1)(2 cases):
  - 1. Scenic Drive
  - 2. Clark/Palisades Bluff
  
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Government Code § 54956.8 Location: APN# 682-311-02 and 682-311-03 Agency Negotiator: Douglas C. Chotkevys, City Manager Negotiating Parties: City of Dana Point and Beverly Hills Hospitality Group, LLC Under Negotiation: Terms of agreement relating to property

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Mayor Bartlett recessed the meeting into a Closed Session at 5:02 p.m. pursuant to Government Code Section 54956 *et. seq.*

**RECONVENE CITY COUNCIL MEETING – CALL TO ORDER**

Mayor Bartlett reconvened the meeting at 6:07 p.m. All Council Members were present.

**CLOSED SESSION ANNOUNCEMENT**

City Attorney Munoz stated that there was no announcement.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Alternate Planning Commissioner Michael Dec.

**INVOCATION**

The Invocation was provided by Chaplain Bucky Weeks from South Coast Medical Center.

**PRESENTATIONS AND PROCLAMATIONS**

Recognition of Dana Hills High School Boys and Girls Cross Country Teams  
Mayor Bartlett presented a Proclamation to the Girls Cross County Team in recognition of their accomplishments over the past season which included winning the Division I Sweepstakes Championship at the Mt. SAC Invitational and the CIF Southern Section Division I Championship.

Mayor Bartlett presented a Proclamation to the Boys Cross County Team recognizing their accomplishments over the past season which included winning the Division I Sweepstakes Championship at the Mt. SAC Invitational and the CIF Southern Section Division I Championship. Coach Butler presented a plaque to Mayor Bartlett for the City's the support of their teams.

Recognition of Dana Hills High School Girls Tennis Team  
Mayor Bartlett presented a Proclamation To the Dana Hills High School Girls Tennis Team in recognition of winning their second consecutive CIF Division I Championship.

Recognition of OCSD Sgt. Bob Wren and CSO Tate Casey  
Mayor Bartlett asked Lt. Levy to join her. Lt. Levy provided a background on CSO Tate Casey and Sgt. Bob Wren. Lt. Levy presented plaques to both men for their service to Dana Point. Lt. Levy presented each with a City Tile Plaque.

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Recognition of OCFA Battalion Chief Steve Whitaker

Mayor Bartlett presented a Proclamation to Battalion Chief Steve Whitaker in honor of his retirement from the Orange County Fire Authority after over 30 years of service.

**CONSENT CALENDAR**

IT WAS MOVED BY COUNCIL MEMBER LARA ANDERSON, SECONDED BY MAYOR PRO TEM STEVEN WEINBERG, TO APPROVE THE BALANCE OF THE CONSENT CALENDAR.

The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Joel Bishop, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg, and Mayor Lisa Bartlett

NOES: None

**1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY**

APPROVED THE READING BY TITLE ONLY OF ALL ORDINANCES ON THE CONSENT CALENDAR AND THAT FURTHER READING OF SUCH ORDINANCES BE WAIVED.

**2. REGULAR MEETING MINUTES, DECEMBER 2, 2008**

APPROVED THE MINUTES.

**3. PLANNING COMMISSION MEETING MINUTES, NOVEMBER 25, 2008**

RECEIVED AND FILED.

**4. YOUTH BOARD MEETING MINUTES, NOVEMBER 20, 2008**

RECEIVED AND FILED.

**5. OCEAN WATER QUALITY MEETING MINUTES, OCTOBER 28, 2008**

RECEIVED AND FILED.

**6. MEETING CALENDAR / COMMUNITY SPECIAL EVENTS CALENDAR**

RECEIVED AND FILED.

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**7. CITY TREASURER'S REPORT, NOVEMBER 2008**

RECEIVED AND FILED THE CITY TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 2008.

**8. CLAIMS AND DEMANDS**

RECEIVED AND FILED THE CLAIMS AND DEMANDS.

**9. ANNUAL INVESTMENT POLICY**

APPROVED THE CITY'S STATEMENT OF SAFEKEEPING AND INVESTMENT OF PUBLIC FUNDS POLICY (INVESTMENT POLICY), AS PROPOSED BY THE CITY'S INVESTMENT REVIEW COMMITTEE.

**10. HISTORIC PRESERVATION AGREEMENT (MILLS ACT) FOR THE PROPERTY LOCATED AT 33872 VALENCIA PLACE**

AUTHORIZED THE MAYOR TO SIGN A HISTORIC PROPERTY PRESERVATION AGREEMENT WHICH WOULD ALLOW THE PROPERTY OWNER, JOHN AND GAY FOTSCH TRUST, OF THE HISTORIC STRUCTURE LOCATED AT 33872 VALENCIA PLACE, TO PARTICIPATE IN THE STATE'S MILLS ACT PROGRAM.

**11. CALIFORNIA MARINE LIFE PROTECTION ACT INITIATIVE STRATEGY**

RECEIVED AND FILED.

**12. ADOPTION OF A RESOLUTION APPROVING FINAL PARCEL MAP NO. 2007-113 TO ALLOW THE CONVERSION OF AN EXISTING DUPLEX APARTMENT ON VIA CALIFORNIA TO CONDOMINIUMS AND THE CORRESPONDING REQUEST TO SUBDIVIDE THE AIRSPACE FOR CONDOMINIUM PURPOSES AND THE ACCOMPANYING SUBDIVISION IMPROVEMENT AGREEMENT**

ADOPTED RESOLUTION 09-01-12-01 ENTITLED:

*A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 2007-113 TO ALLOW THE CONVERSION OF AN EXISTING DUPLEX APARTMENT N VIA CALIFORNIA TO CONDOMINIUMS AND THE CORRESPONDING REQUEST TO SUBDIVIDE THE AIRSPACE FOR CONDOMINIUM PURPOSES AND THE ACCOMPANYING SUBDIVISION IMPROVEMENT AGREEMENT.*

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**13. STREET INLET FILTER PURCHASE AND INSTALLATION MEMORANDUM OF UNDERSTANDING FOR RITZ COVE HOMEOWNER'S ASSOCIATION**

AUTHORIZED THE CITY MANAGER TO EXECUTE AN MOU WITH THE RITZ COVE HOA; AND AUTHORIZED FUNDS TO FUND THE PURCHASE AND INSTALLATION OF INLET FILTERS AT RITZ COVE HOA.

**PUBLIC COMMENTS**

Jennifer Johnson, San Diego, reference librarian at the Dana Point Library, thanked the City for the funding of the Sunday hours.

Ingrid McGuire, Dana Point, thanked the City and the Historical Society for organizing and hosting the celebration of the City's 20th Anniversary. She spoke of the many improvements that have taken place in the City over the past 20 years.

John Chaffetz, Dana Point, asked the City Council to adopt a Resolution to send to the Capistrano Unified School District on behalf of the taxpayers of Dana Point to let them know that the City is unhappy with the way they have been conducting the school district's business.

**PUBLIC HEARINGS**

There were no Public Hearings.

**UNFINISHED BUSINESS**

**14. SURFING HERITAGE MUSEUM (CONTINUED FROM NOVEMBER 18, 2008)**

City Manager Chotkevys provided a staff report.

City Council Member Anderson stated that the Task Force was asking for more time to continue working on this proposal. She added that they have had three productive meetings and that they were not asking the City Council to make any decisions tonight.

Jim Wilson, Thirtieth Street Architects, provided a PowerPoint presentation which detailed the rationale for the site selection and the size of the proposed museum.

Director of Public Works and Engineering Fowler provided a PowerPoint presentation detailing the visual analysis of the proposed museum.

Mayor Bartlett opened the public comments.

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Bob Moore, Dana Point, stated that if City property is involved that he would like to include other organizations that need a home.

Nichole Chambers, Dana Point, stated that the Chamber of Commerce supports the museum as it will provide an economic boost to the businesses in the City.

Burr McKeehan, Dana Point, stated that he was not opposed to the museum just the size and location of the proposed building.

Irene Fascher, Dana Point, stated that she was not opposed to a museum just the proposed location. She requested that the City prepare a new Needs Assessment Survey (formerly prepared in 2001) concerning the placement of the Surfing Heritage Museum in Sea Terrace Park and that feedback be obtained by using the City's website and/or by using an outside entity to mail this survey to all residents.

Bob Mardian, Dana Point, stated that the Surfing Heritage Foundation wants to be a good neighbor and that they support the approach the City is taking with the proposal. He added that the museum feels they need to be in City as Dana Point is where Hobie Alter and Dick Metz had founded their first surf shop.

Bruce Beal, Dana Point, supported the proposed location of the museum on Pacific Coast Highway across from Salt Creek Beach as it would help stake Dana Point's unique claim to its unique part in surfing history.

Linda Brame, Dana Point, felt that the location for the museum should not be in Sea Terrace Park. She was concerned with losing open space.

Mayor Bartlett closed the public comments.

Council Member Schoeffel felt that there was a lot of work to be done and stated that he would support directing staff to hold town hall meetings.

Mayor Pro Tem Weinberg stated that he supported directing staff to hold town hall meetings. He felt that this method worked well for the Town Center Plan and feels that it will work with this project as well.

Mayor Bartlett stated that she had received a number of phone calls and e-mails and feels that public outreach is important. She added that she supports directing staff to hold town hall meetings.

**IT WAS MOVED BY MAYOR LISA A. BARTLETT, SECONDED BY MAYOR PRO TEM STEVEN WEINBERG, THAT THE CITY COUNCIL RECEIVE THE STATUS REPORT FROM THE SURFING HERITAGE MUSEUM TASK FORCE**

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AND DIRECTED STAFF TO CONDUCT TOWN HALL MEETINGS TO GATHER ADDITIONAL PUBLIC INPUT.

The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Joel Bishop, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg, and Mayor Lisa Bartlett

NOES: None

Mayor Bartlett recessed the meeting at 7:55 p.m.

Mayor Bartlett reconvened the meeting at 8:10 p.m.

**NEW BUSINESS**

**15. CITY COUNCIL APPOINTED REPRESENTATIVES AND CITY COMMISSIONS, COMMITTEES, SUBCOMMITTEES AND TASK FORCES**

City Manager Chotkevys provided a staff report.

Mayor Bartlett discussed the City Council Representatives assignments for outside agencies and the assignments for the City Boards, Commissions, Committees, Subcommittees and Task Forces.

IT WAS MOVED BY COUNCIL MEMBER LARA ANDERSON, SECONDED BY MAYOR PRO TEM STEVEN WEINBERG, THAT THE CITY COUNCIL APPROVE ALL OF THE ASSIGNMENTS WITH THE EXCEPTION OF THE TCA BOARDS AND THE INVESTMENT REVIEW COMMITTEE.

The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Joel Bishop, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg, and Mayor Lisa Bartlett

NOES: None

There was further discussion amongst the City Council.

IT WAS MOVED BY COUNCIL MEMBER LARA ANDERSON, SECONDED BY MAYOR PRO TEM STEVEN WEINBERG, THAT THE CITY COUNCIL APPROVE THE FOLLOWING:

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1. MAYOR BARTLETT TO SERVE ON THE FOOTHILL/EASTERN TRANSPORTATION CORRIDOR AGENCY WITH MAYOR PRO TEM WEINBERG SERVING AS THE ALTERNATE;
2. MAYOR PRO TEM WEINBERG SERVE ON THE SAN JOAQUIN TRANSPORTATION CORRIDOR AGENCY WITH MAYOR BARTLETT SERVING AS THE ALTERNATE;
3. MAYOR BARTLETT SERVE ON THE TRANSPORTATION CORRIDOR SYSTEM WITH MAYOR PRO TEM WEINBERG SERVING AS THE ALTERNATE; AND
4. MAYOR BARTLETT AND COUNCIL MEMBER SCHOEFFEL TO SERVE ON THE INVESTMENT REVIEW COMMITTEE.

The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Scott Schoeffel, and Mayor Pro Tem Steven Weinberg

NOES: Council Member Joel Bishop and Mayor Lisa A. Bartlett

The list of City Council Representatives to outside agencies is provided as **Attachment A**.

The list of City boards, commissions, committees, subcommittees and task forces is provided as **Attachment B**.

**16. APPOINTMENTS TO THE PLANNING COMMISSION**

City Manager Chotkevys provided a staff report.

City Attorney Munoz stated that the role of alternate is as demanding as the role of a Commissioner.

Mayor Pro Tem Weinberg proposed appointing five Commissioners, no alternate, and no term limits.

Council Member Anderson stated that there are currently two tiers on the Commission; the alternate gets no compensation and that is unfair to the alternate. She felt that there was no need for a second alternate and that no term limit was needed since the Commissioner's serve at the Council's pleasure.

Council Member Schoeffel stated that a lack of a quorum has not been a problem in the past.



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Council Member Bishop felt that two, four year terms were enough for someone to serve on the Planning Commission.

Council Member Anderson stated that it depends on the quality of the applicants for the Planning Commission. She added that she would like the City Council to have the freedom to appoint the best candidate for the job.

Mayor Bartlett felt that a two year term limit was appropriate as that it provides a chance for others to serve.

IT WAS MOVED BY MAYOR LISA A. BARTLETT THAT MICHAEL DEC CONTINUE TO SERVE AS ALTERNATE UNTIL COUNCIL MEMBER SCHOEFFEL'S SEAT IS FILLED IN MARCH, DIRECT STAFF TO ADVERTISE FOR OPEN POSITIONS, ELIMINATE ALTERNATE #2 POSITION, AND DIRECT STAFF TO AMEND COUNCIL POLICY. THIS MOTION DIED FOR LACK OF SECOND.

Mayor Pro Tem Weinberg made a substitute motion to retain Michael Dec as an alternate until such time the two vacancies or all five positions have been filled if that is the Council's desire, that the Planning Commission reverts back to having two alternates who were only alternates and remove the term limits.

Council Member Anderson modified Mayor Pro Tem Weinberg's motion to include the elimination of the alternate positions.

IT WAS MOVED BY MAYOR PRO TEM STEVEN WEINBERG, SECONDED BY COUNCIL MEMBER LARA ANDERSON, THAT THE CITY COUNCIL:

1. DIRECT MICHAEL DEC TO CONTINUE FILLING THE OPEN SEAT ON THE PLANNING COMMISSION AS AN ALTERNATE UNTIL THAT SEAT HAS BEEN FILLED;
2. DIRECT STAFF TO AMEND THE ORDINANCE TO ELIMINATE THE PLANNING COMMISSION ALTERNATE POSITIONS AND ELIMINATE TERM LIMITS FOR THE PLANNING COMMISSIONERS;
3. DIRECT STAFF TO ADVERTISE FOR THE AVAILABLE POSITIONS; AND
4. DIRECT STAFF TO AMEND COUNCIL POLICY 302.

The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Joel Bishop, Council Member Scott Schoeffel, and Mayor Pro Tem Steven Weinberg

NOES: Mayor Lisa A. Bartlett

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**17. TRAFFIC IMPROVEMENT COMMISSION APPLICATION SOLICITATION**

City Manager Chotkevys provided a staff report.

Council Member Anderson stated that there are two-tiers on our Commissions. She added that the Traffic Commissioners receive no stipend, or other perks as the Planning Commission. She felt that there was no advantage to having this as a Commission since it is treated as a Subcommittee.

Mayor Bartlett asked City Attorney Munoz what the difference is between a Commission and a Subcommittee.

City Attorney replied that it is simply a label and that a Subcommittee can be treated the same as the Commission. He stated that the difference that he sees is that when it was a Subcommittee, Council sat on it and now they do not. He added that the Commission was created by an Ordinance but there is not much of a difference.

Council Member Anderson asked if Commissions have to have a term of office versus Subcommittees who do not.

City Attorney Munoz replied that it was structured that way because of the way the Ordinance was drafted.

IT WAS MOVED BY COUNCIL MEMBER JOEL BISHOP, SECONDED BY MAYOR LISA A. BARTLETT, THAT THE CITY COUNCIL DIRECT THE CITY CLERK TO SOLICIT THE COMMUNITY FOR APPLICANTS TO SERVE ON THE TRAFFIC IMPROVEMENT COMMISSION FOR THE NEXT TWO YEAR TERM AND TO CONSIDER TERM LENGTH ADJUSTMENT FROM TWO YEARS TO FOUR YEARS. THE CITY COUNCIL DID NOT VOTE ON THIS MOTION.

Council Member Anderson made a substitute motion to direct staff to advertise and make this a Subcommittee.

City Manager Chotkevys stated that a Commission or Subcommittee allows vetting of issues before coming to Council.

IT WAS MOVED BY COUNCIL MEMBER LARA ANDERSON, SECONDED BY MAYOR PRO TEM STEVEN WEINBERG, THAT THE CITY COUNCIL DIRECT THE CITY CLERK TO ADVERTISE FOR FIVE (5) POSITIONS TO SERVE AND REVISE THE ORDINANCE TO CHANGE THE COMMISSION BACK TO A SUBCOMMITTEE WITH NO FIXED TERM.

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The motion carried by the following vote:

AYES: Council Member Lara Anderson, Council Member Joel Bishop, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg, and Mayor Lisa Bartlett

NOES: None

## **PUBLIC COMMENTS**

There were no additional Public Comments.

## **STAFF REPORTS**

There were no staff reports.

## **COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED**

Council Member Bishop stated that he had submitted a list of all of his meetings that he had attended to the City Clerk. He reported that if the Council wanted to submit a Resolution to SCAG the due date was February 6th. He stated that he toured the tidepools at the Headlands on Saturday. He added that the memorial service for Captain Yurista was touching and he appreciated the 5th Marine Regiment for their coordination.

Council Member Schoeffel stated that has been a Council Member for only a short time and had attended no meetings as a City official. He wished everyone happy new year.

Council Member Anderson stated that she had turned in all of her meetings to the City Clerk. She announced that she is expecting a baby in June.

Mayor Pro Tem Weinberg stated that he had turned in his list of meetings he had attended since the last City Council meeting to the City Clerk. He stated that the memorial service for Captain Yurista was very moving. He announced that the Chinese New Year was coming up and encouraged everyone to enjoy.

Mayor Bartlett stated that she will provide her list of meetings attended to the City Clerk and only provide the highlights of the events from the past month. She reported that she had attended the following:

December 12 - SOCSA production of Bye Bye Birdie at Dana Hills High School  
January 3 - Provided the Mayor's remarks at the 20th anniversary event for Dana Point which was held on the Brig Pilgrim at the Ocean Institute.

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She announced that she would be holding office hours on Friday afternoons from 1:30-4:30 p.m., beginning January 16th. Contact Jackie Littler at City Hall to make an appointment. Jackie can be reached at 949-248-3513. She stated that she had received a California League of Cities Presidential Appointment to the Environmental Quality Policy Committee which is tasked with working with the State Legislators to prepare and propose legislation for the State of California.

She announced the following upcoming events:

January 15 - Dana Point Chamber of Commerce Mixer, 5:30 p.m. at Salt Creek Grille  
January 22 - Dana Point Chamber of Commerce Installation Dinner at the Ritz Carlton  
January 30 and 31 - Jazz in January fundraiser events at the Ocean Institute

**ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Bartlett declared the meeting adjourned at 9:14 p.m. and announced that the next Regular Meeting of the City Council will be January 26, 2009, at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

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KATHY M. WARD  
CITY CLERK

APPROVED AT THE MEETING OF JANUARY 26, 2009

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Meetings Attended 12/02/08 to 01/12/09:

**Council Member Lara Anderson**

12/03/08 Dana Point Library Foundation pre-organizational meeting  
12/08/08 Coastal Animal Services Authority Joint Powers Association Meeting  
12/09/08 Sea Terrace Park/Surfing Museum Task Force meeting  
12/11/08 DP Chamber of Commerce Holiday Luncheon  
12/13/08 DP Winter Festival  
12/16/08 City of DP Holiday Lunch  
12/17/08 Sea Terrace Park/Surfing Museum Task Force meeting  
01/03/09 20th Anniversary City Celebration  
01/07/09 Sea Terrace Park/Surfing Museum Task Force meeting

**Council Member Joel Bishop**

12/08/08 Annual Ethics Training at City Hall  
12/16/08 Ocean Water Quality Subcommittee  
01/08/09 League of California Cities Meeting, Costa Mesa

**Mayor Pro Tem Steven Weinberg**

12/03/08 Library Foundation  
12/04/08 Xmas Tree Decorating  
12/08/08 Ethic training  
12/10/08 Budget & Finance Committee, OCFA  
12/11/08 Chamber luncheon  
12/12/08 Ribbon cutting, OC Sunrise Real Estate Group  
12/16/08 DP Xmas Lunch  
12/17/08 OCFA Holiday Luncheon  
12/18/08 DP Police Services VIP Dinner  
01/05/09 Boy's & Girls' Club presentation  
01/09/09 Memorial Ceremony, Captain Trevor Yurista

**Mayor Lisa Bartlett**

Attended several TCA meetings and also several Sea Terrace Park Task Force meetings.

12/03/08 Manufactured Housing Educational Trust annual holiday breakfast and received information about new opportunities for cities with MHET.

12/05/08 Gave the welcoming remarks to Operation Hope which was holding its International Executive Committee meeting in Dana Point. In the evening I attended the Dana Point tree lighting ceremony in La Plaza.

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- 12/06/08      Judged holiday decorated boats in the Dana Point Harbor as part of the annual boat parade.
- 12/08/08      Annual holiday fashion show fundraiser for the Sand Dollar Guild at the Ocean Institute.
- 12/11/08      Chamber of Commerce annual holiday luncheon and toy drive at the Ritz Carlton.
- 12/12/08      SOCSA production of Bye Bye Birdie at Dana Hills High School.
- 12/14/08      Dana Point Holiday boat parade award ceremony at Harpoon Henry's Restaurant.
- 12/16/08      Ocean Water Quality Subcommittee meeting at city hall.
- 12/18/08      Provided thank you remarks at the Volunteers in Police Services (VIPS) holiday dinner at the Marriott.
- 12/20/08      Volunteered at the Capistrano Valley Boys and Girls Club for its annual children's' holiday gift selection event.
- 01/03/09      Gave the Mayor's remarks at the 20<sup>th</sup> Anniversary event for Dana Point which was held on the brig Pilgrim at the Ocean Institute.
- 01/05/09      Briefing meeting for the League of Cities Environmental Quality Policy Committee meeting in the OC Leagues office in Santa Ana.
- 01/06/09      U.S. Army dinner with Major General Thomas Bostick and received an update on the recruiting efforts of the Army and its current deployments around the world.
- 01/08/08      OC League of Cities dinner meeting and received information about how SB 375 will affect local municipalities.
- 01/09/09      Memorial service for Trevor Yurista who was one of 5<sup>th</sup> Marines that was killed in action in Afghanistan recently.

I will be holding regular office hours at city hall on Friday afternoons from 1:30 - 4:30 p.m., beginning Jan. 16<sup>th</sup>. Contact Jackie Littler at city hall to make an appt. Her number is (949) 248-3513.

I have received a California League of Cities Presidential Appointment to the Environmental Quality Policy Committee which is tasked with working the state legislators to prepare and propose legislation for the State of CA.

Upcoming events:

- 01/15/09      Dana Point Chamber of Commerce mixer, 5:30 PM at Salt Creek Grille.
- 01/22/09      Dana Point Chamber of Commerce Installation Dinner at the Ritz Carlton.
- 01/30 and 01/31      Jazz in January fundraiser events at the Ocean Institute.

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Attachment A

**2009  
DANA POINT CITY COUNCIL COMMITTEE ASSIGNMENTS**

NAME OF AGENCY/COMMITTEE MEETING LOCATION	REPRESENTATIVE	APPOINTED	MEETING FREQUENCY
Animal Services Subcommittee Coastal Animal Services Authority (CASA) 535 Avenida Fabricante, San Clemente 92672 JPA provides for 2 year appointment, 361-8205	Anderson Weinberg (alt.)	01/12/09 01/12/09	Bi-Monthly roughly 5:30 p.m.
California Joint Powers Insurance Authority 8081 Moody, La Palma 90623 (800) 229-2343	Schoeffel Bartlett (alt.)	01/12/09 01/12/09	Annually in July
Capistrano Unified School District 33122 Valle Road San Juan Capistrano 92675 (949) 489-7000	Bartlett Schoeffel	01/12/09 01/12/09	As Needed
Foothill/Eastern Transportation Corridor Agency + 125 Pacifica #120, Irvine 92618 PO Box 53770, Irvine 92619-3770 (949) 754-3400 1. Board of Directors 2. Operations Committee Compensation = \$120/mtg. + .55 per mile	Bartlett Weinberg (alt.)	01/12/09 01/12/09	Monthly for both 1. 2 <sup>nd</sup> Thursday 9:30 a.m. 2. Weds. 8 days before Board, 12 noon
Great Park Conservancy Advisory Council 1100 Irvine Boulevard #326 Tustin, CA 92780 (949) 653-1775 Michael Ray	Bartlett* Weinberg (alt.)*	01/12/09 01/12/09	Annually
Interjurisdictional Planning Forum for Growth Management Area (GMA) 11 pursuant to Measure M (Rotates between cities of SJC, Dana Point and SC) Public Works and Engineering Services 248-3582	Bartlett Anderson (alt.)	01/12/09 01/12/09	Annually No set date or time
League of California Cities 1. League of California Cities Annual Conference Voting Delegate and Alternate 2. City Selection Committee Voting Delegate and Alternate (714)972-0077	Mayor* Mayor Pro Tem* Mayor* Mayor Pro Tem* * (or Mayor's appointee)	01/12/09 01/12/09	1. Annual Conf. in September 2. Monthly - Varies
Ocean Institute Board of Directors (949)496-2274	Bartlett * Weinberg (alt.)*	01/12/09 01/12/09	Wednesdays 1/28, 6/10, 10/9 7:30 a.m.

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NAME OF AGENCY/COMMITTEE MEETING LOCATION	REPRESENTATIVE	APPOINTED	MEETING FREQUENCY
Orange County Council of Governments (OCCOG) General Assembly City of Mission Viejo (949)470-3033	Bishop Bartlett (alt.)	01/12/09 01/12/09	Annual meeting in August
Orange County Fire Authority + 1 Fire Authority Road Irvine, CA 92602 Compensation = \$100 per meeting \$300/mo. maximum (714)744-0400	Weinberg Bishop (alt.)	01/12/09 01/12/09	Board meets every other 4 <sup>th</sup> Thursday at 6:30 p.m. Executive Board meets monthly on the 4 <sup>th</sup> Thursday at 6:00 p.m.
Orange County Library Advisory Board County Library Headquarters 1501 St. Andrew Place Santa Ana (714)566-3040	Anderson Weinberg (alt.) (2 yr. term exp. 12/10)	01/12/09 01/12/09	Quarterly roughly 4:00 p.m.
Orange County Vector Control District + Water Control District, Garden Grove 13001 Garden Grove Blvd., Garden Grove, CA 92843 Compensation = \$100 per month, no mileage (714) 971-2421	Weinberg Anderson (alt.) (2 yr. term exp. 12/10)	01/12/09 01/12/09	Monthly 3 <sup>rd</sup> Thursday 3:00 p.m.
San Joaquin Transportation Corridor Agency + 125 Pacifica #120, Irvine 92618 PO Box 53770, Irvine 92619-3770 1. Board of Directors Compensation = \$120/mtg. + .55 per mile (949) 754-3400	Weinberg Bartlett (alt.)	01/12/09 01/12/09	Monthly for all 1. 2 <sup>nd</sup> Thursday 9:30 a.m.
South Coast Water District (Water & Sewer Committee) 31592 West St Laguna Beach 92651 (949) 499-4555	Bishop Weinberg	01/12/09 01/12/09	As needed
Southern California Association of Governments – General Assembly Attn: Sheila Stewart, Exec. Asst. Regional Council 818 W. Seventh Street, 12 <sup>th</sup> Floor Los Angeles, CA 90017 (213) 236-1843	Bishop Bartlett (alt.)	01/12/09 01/12/09	Annually in May



**CITY OF DANA POINT, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
JANUARY 12, 2009**

NAME OF AGENCY/COMMITTEE MEETING LOCATION	REPRESENTATIVE	APPOINTED	MEETING FREQUENCY
So. Orange County Association of Mayors (SOCAM) Location rotates between South County Cities	Mayor* Mayor Pro Tem (alt.)*	01/12/09 01/12/09	Bi-monthly 7:30 a.m.
So. Orange Co. Major Investment Study Group (SOCMIS) OCTA 550 S. Main St. Orange, CA 92863 (714) 560-6282	Bartlett Bishop (alt.)	01/12/09 01/12/09	As needed
Transportation Corridor System 125 Pacifica #120, Irvine 92618 P.O. Box 53770, Irvine 92619-3770 Patty Romo Compensation = \$120/mtg. + .55 per mile (949) 754-3400	Bartlett Weinberg (alt.)	01/12/09 01/12/09	As needed

**CITY OF DANA POINT, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
JANUARY 12, 2009**

Attachment B

**2009  
CITY OF DANA POINT  
List of Boards, Commissions, Committees, Subcommittees, and Task Forces**

NAME OF BOARD, COMMISSION, COMMITTEE, SUBCOMMITTEE OR TASK FORCE	COUNCIL REPRESENTATIVE	STAFF	MEETING FREQUENCY
Charitable Grant Subcommittee <u>Public Members:</u> Judy Davison Gwen Drenick Nancy Jenkins	Bartlett Anderson	Kathy Ward Kevin Evans	As needed
Investment Review Committee <u>Public Members:</u> Nancy Baumann (appointed by the Council 1-16-07) Larry Rolapp (appointed by the City Mgr. 11-2-95)	Bartlett Schoeffel	Mike Killebrew Andy Glass Doug Chotkevys	As Needed/ Annually
Library Task Force <u>Public Members:</u> Wayne Rayfield      Lynn Dawson Joanna Adrian      Bill Johnson Philip Bordeaux      Michael Mata Judy L. Smith <u>Alternate:</u> Karin Schnell	Anderson Weinberg	Kevin Evans	As Needed
Ocean Water Quality Subcommittee <u>Public Members:</u> Richard Dietmeier Michael Kelly Wayne Rayfield Nyle Schafhauser	Bishop	Brad Fowler Lisa Zawaski	4 <sup>th</sup> Tuesday of the month at 3:00 p.m.
Planning Commission <u>Commissioners:</u> Norman Denton, Chair Michelle Brough, Vice Chair Ed Conway Liz Anderson-Fitzgerald  <u>Alternate commissioners:</u> Michael Dec	N/A	Kyle Butterwick John Tilton	Starting 1/1/09 Meets on 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays of the month at 7:00 p.m.
Residential Building Height Task Force			Sunsetted on 4-12-06

**CITY OF DANA POINT, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
JANUARY 12, 2009**

NAME OF BOARD, COMMISSION, COMMITTEE, SUBCOMMITTEE OR TASK FORCE	COUNCIL REPRESENTATIVE	STAFF	MEETING FREQUENCY
Sea Terrace Park Subcommittee <u>Public Members:</u> Joanna Adrian Philip Bordeaux Lynn Dawson Bill Johnson Michael Mata Judy L. Smith <u>Alternate:</u> Karin Schnell	Weinberg Anderson	Kevin Evans	As Needed
Surfing Heritage Museum Task Force <u>Public Members:</u> Maria Elena Banks      Tom Pezman June Bauer                Leo Riley Terry Inouye                Wayne Schafer Don Knapp                  Karin Schnell Karl Kuhn                    Terry Walsh Margie van Lierop        Alan Wickstrom Bob Mardian  Jim Wilson – Consultant	Bartlett Anderson	Doug Chothevys Brad Fowler Kevin Evans Christy Teague	As Needed
Town Center Subcommittee <u>Public Members:</u> Alice Anderson      Kirsten Reynolds Yvonne English      Karin Schnell Jim Howard            Beverly A. Sels Ronna Kincaid        Georgia Theodor Bob Mardian            Terry Walsh Jim Miller Wayne Rayfield	Anderson Weinberg	Kyle Butterwick John Tilton Brad Fowler	As Needed
Traffic Improvement Commission <u>Public Members:</u> Rod Howorth, Chair Linda Carol Brame Gary Kamm Ahmad Hindiyeh Wayne Vega	N/A	Brad Fowler Matt Sinacori Conrad Lapinski Sgt. Lynn Koehmstedt	Meets on the 3 <sup>rd</sup> Wednesday of the month at 3:00 p.m.
Utility Undergrounding Subcommittee			Sunsetted
Youth Board		Jennifer Anderson	Starting:

**CITY OF DANA POINT, CALIFORNIA  
CITY COUNCIL REGULAR MEETING MINUTES  
JANUARY 12, 2009**

NAME OF BOARD, COMMISSION, COMMITTEE, SUBCOMMITTEE OR TASK FORCE	COUNCIL REPRESENTATIVE	STAFF	MEETING FREQUENCY
<p><u>Students:</u>            Courtney Barrett      Jennifer Kupferman            Corey Clippinger      Katie Chironis            Kaylie Fernald      Mathew Myers            Jonathan Gossett      Sam Fitzmaurice            Christine Nowland      Kiyana Salkeld            Brian Tolles</p> <p><u>Members-At-Large:</u>            Amanda Anderson            Lindsey Bitowft            Sandra Bitowft            Megan Killebrew            Jeremy Knappe            Justin LaForge            Chelsea Wilder</p>			09/06/07 1 <sup>st</sup> and 3 <sup>rd</sup> Thursdays of the month at 4:00 p.m