

**CITY OF DANA POINT  
PLANNING COMMISSION  
REGULAR MEETING MINUTES**

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January 5, 2009  
7:00 – 7:19 p.m.

City Hall Offices  
Council Chamber (#210)  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER** – Chairman Denton called the meeting to order.

**PLEDGE OF ALLEGIANCE** – Commissioner Fitzgerald led the Pledge of Allegiance.

**ROLL CALL**

Commissioners Present: Vice-Chairwoman Michelle Brough, Commissioner Conway, Chairman Norman Denton, Commissioner Liz Anderson Fitzgerald, and Alternate Commissioner Michael Dec

Staff Present: Kyle Butterwick (Director of Community Development), John Tilton (City Architect/Planning Manager), Jennifer Farrell (Assistant City Attorney), and Denise Jacobo (Planning Secretary)

**A. APPROVAL OF MINUTES**

**ITEM 1:** Minutes of the regular Planning Commission Meeting of December 9, 2009.

**ACTION:** Motion made (Fitzgerald) and seconded (Conway) to approve the Minutes of the regular Planning Commission Meeting of December 9, 2008. Motion carried 5-0. (AYES: Brough, Conway, Dec, Denton, Fitzgerald NOES: None ABSENT: None ABSTAIN: None)

**B. PUBLIC COMMENTS**

There were no Public Comments.

**C. CONSENT CALENDAR**

There were no items on the Consent Calendar.

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**D. PUBLIC HEARINGS**

**ITEM 2: General Plan Consistency analysis GPC08-0003 to find the conveyance of an easement along a portion of Dana Strands Road by the County of Orange to the City Of Dana Point and for purposes of right of way and maintenance consistent with the General Plan.**

Applicant/

Property Owner: County of Orange, Public Works

Location: The subject property is generally located to the west of Pacific Coast Highway at the terminus of Dana Strands Road.

Request: Request for a determination of consistency with the General Plan, of a request to permit the conveyance of an easement along a portion of Dana Strands Road by the County of Orange to the City of Dana Point and for the purposes of right of way and maintenance.

Environmental: Pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA), the Community Development Department has analyzed the subject project. Staff finds the project is Categorical Exempt pursuant to Article 19, Section 15312 (Class 12 - Surplus Government Property Sale).

Recommendation: That the Planning Commission adopt the attached Draft Resolution finding that the conveyance of an easement along a portion of Dana Strands Road by the County of Orange to the City of Dana Point is consistent with the Dana Point General Plan.

**John Tilton** (City Architect/Planning Manager) presented the staff report.

**There being no requests to speak, Chairman Denton opened and closed the public hearing.**

**ACTION: Motion made (Fitzgerald) and seconded (Dec) to adopt Resolution No. 09-01-05-01 finding the conveyance of an easement along a portion of Dana Strands Road by the County of Orange to the City of Dana Point and for purposes of right of way and maintenance is consistent with the Dana Point General Plan (GPC08-0003). Motion carried 5-0. (AYES: Brough, Conway, Dec, Denton, Fitzgerald NOES: None ABSENT: None ABSTAIN: None)**

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**E. NEW BUSINESS**

There was no New Business.

**F. STAFF REPORTS**

**Kyle Butterwick** (Director) gave several updates:

- He welcomed the Planning Commission to the New Year, and stated that a number of challenging projects will soon be before the Planning Commission and that he looks forward to these endeavors over the next twelve months.
- The public improvements and park amenities for the Headlands project will soon be completed and dedicated to the City.
- Projects that are anticipated to go before the Planning Commission within the next 60-90 days include the Doheny House and the Makar property rezone at Pacific Coast Highway and Del Obispo.

**John Tilton** (City Architect/Planning Manager) gave an update on the Harbor Revitalization Plan. He stated that the anticipated February hearing date for the proposed LCPA by the Coastal Commission would not happen. The item will probably go forward to the April meeting in Santa Barbara. He reported that he is meeting with Coastal Commission staff on the Harbor Plan on a regular basis, to cover questions regarding suggested modifications.

**G. COMMISSIONER COMMENTS**

**Commissioner Conway** reported that he attended Dana Point's 20<sup>th</sup>-Anniversary celebration on Saturday. He also commended the Historical Society for their participation and their impressive collection of handouts provided at the event.

**Chairman Denton** agreed with Commissioner Conway, stating that he felt a great sense of pride at the event. He wished all the Commissioners a Happy New Year and is looking forward to an exciting year.

**Commissioner Fitzgerald** reported that she was also pleased to have attended the celebration event. She commended the key participants as well as the "esteemed" Commissioner Conway for working hard with the City since incorporation. She also congratulated Commissioner Conway on his recent selection as Chair on the City's Chamber of Commerce.

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**H. ADJOURNMENT**

**Chairman Denton** announced that the *next regular* meeting of the Planning Commission will be held on Monday, January 19, 2009, beginning at 7:00 p.m. (or as soon thereafter) in the Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

**The meeting adjourned at 7:19 p.m.**

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Norman Denton, Chairman  
Planning Commission