

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTION AGENDA**

December 9, 2008
7:00 – 7:37 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairman Denton called the meeting to order.

PLEDGE OF ALLEGIANCE – Vice Chairwoman Brough led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Vice-Chairwoman Michelle Brough, Commissioner Conway, Chairman Norman Denton, Commissioner Liz Anderson Fitzgerald, and Alternate Commissioner Michael Dec

Staff Present: Kyle Butterwick (Director of Community Development), Jennifer Farrell (Assistant City Attorney), Evan Langan (Associate Planner), and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of November 25, 2008.

ACTION: Motion made (Brough) and seconded (Fitzgerald) to approve the Minutes of the regular Planning Commission Meeting of November 25, 2008. Motion carried 4-0-1. (AYES: Brough, Dec, Denton, Fitzgerald NOES: None ABSENT: None ABSTAIN: Conway)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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D. PUBLIC HEARINGS

ITEM 2: Historic Resource Application HRA08-0002 for the designation of an existing, single-family residence as a local historic resource; as well as to recommend the City Council authorize participation in the Mills Act at 24721 El Camino Capistrano.

Applicant/

Property Owner: Ross and Ellendea Teasley

Location: 24721 El Camino Capistrano (APN 682-202-09)

Request: Request for Historic Resource Application HRA08-0002 for the designation of an existing, single-family residence as a local historic resource; as well as to recommend the City Council authorize participation in the Mills Act at 24721 El Camino Capistrano.

Environmental: Pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA), the Community Development Department has analyzed the subject project, and finds the project Categorically Exempt per Section 15331 (Class 31 - Historical Resource Restoration/Rehabilitation).

Recommendation: Adopt Planning Commission Resolution No. 08-12-09-31, approving Historic Resource Application HRA08-0002 for the referenced scope of work.

There were three (3) requests to speak on this item.

ACTION: Motion made (Fitzgerald) and seconded (Denton) to adopt Resolution No. 08-12-09-31 approving Historic Resource Application HRA08-0002 to designate an existing, single-family residence as a local historic resource; as well as to recommend the City Council authorize participation in the Mills Act at 24721 El Camino Capistrano. Motion carried 5-0. (AYES: Brough, Conway, Dec, Denton, Fitzgerald NOES: None ABSENT: None ABSTAIN: None)

E. NEW BUSINESS

There was no New Business.

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F. STAFF REPORTS

Kyle Butterwick (Director) gave several updates:

On the Harbor Plan, the City is still working closely with the County of Orange staff on the final recommendations on the Plan. The Coastal Commission staff will not have the opportunity to finalize the staff report for the January public hearing. A public hearing is tentatively scheduled in February, 2009.

A series of meetings with prospective merchants in Town Center are continuing during the design phase of public improvements.

He reported that the Sea Terrace Park dedication took place last week. He further stated the City Council is not prepared to make a definitive decision on the status of the Surfing Heritage Museum, but will form a task force to work towards a joint use agreement between the City and the Foundation of the museum for using a portion of Sea Terrace Park.

He stated that there were no public hearings scheduled for December 23, 2008, and that the next meeting will be held on Monday, January 5, 2009.

Chairman Denton stated (for the record) that the regular, December 23, 2008, meeting of the Planning Commission will be cancelled.

G. COMMISSIONER COMMENTS

Commissioner Conway stated that he had missed the last two Turkey Trots but plans on running in the next one.

Vice-Chairwoman Brough wished everyone a wonderful holiday.

Chairman Denton also wished everyone a great and safe holiday season.

Commissioner Fitzgerald reported that she attended one of the Town Center “block by block” town meetings held at the Community House. She also attended the Sea Terrace Park Dedication ceremony. She wished everyone a happy holiday and a safe season.

Alternate Commissioner Dec wished everyone happy holidays.

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H. ADJOURNMENT

Chairman Denton announced that the *next regular* meeting of the Planning Commission will be held on Monday, January 5, 2009, beginning at 7:00 p.m. (or as soon thereafter) in the Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 7:37 p.m.

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