



CITY OF DANA POINT
LIBRARY TASK FORCE
SUBCOMMITTEE

MINUTES

Wednesday, OCTOBER 8, 2008

**Location: City Plaza, COUNCIL CHAMBERS, 33282 Golden Lantern, 2nd Floor, Dana Point,
California 92629**

1. CALL TO ORDER: Councilmember Anderson called the meeting to order at 4:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. SUBCOMMITTEE ROLL CALL & INTRODUCTIONS:

Lara Anderson, Councilmember - Chair
Joanna Adrian
Philip Bordeaux
Lynn Dawson
Bill Johnson
Michael Mata (absent)
Wayne Rayfield (late arrival)
Judy Smith
Karin Schnell (Alternate)

STAFF PRESENT:

Douglas C. Chotkevys, City Manager
Kevin Evans, Director of Community Services & Parks
Monique Adams, Administrative Secretary, Community Services & Parks

4. PUBLIC COMMENTS

None:

5. MEETING MINUTES: Approve Minutes of April 2, 2007.

Moved by Chairperson Anderson, seconded by Member Dawson and carried unanimously to approve the minutes as presented.

6. OVERVIEW OF LIBRARY PROJECT - CITY MANAGER

City Manager Chotkevys gave a brief overview of the Library project and the project status to date:

- County no longer has the money available to assist with the expansion.

- One consideration would be to form a 501 (C) (3) foundation and start fundraising the necessary money. This would be a foundation that focused on raising money for the expansion of the library while the Friends of the Library would be raising money for books.
- Jim Wilson from Thirtieth Street Architects did sign a contract to create a feasibility study for an expansion project.
- Expansion of the library is the most practical at this point because of the economy and the amount of money available.
- Expansion of service hours to Sundays has been a big success and Sundays are an important time for kids to get their homework done.
- Recommends that the City Council identifies money for use by the committee.

Chairperson Anderson stated that donations were way up for the Charitable Grant Subcommittee and suggested that bequeathments might be the best way to raise money.

Member Dawson inquired about seeing a variety of workups showing how the library could expand and then the cost for each workup. Mr. Chotkevys stated that according to Thirtieth Street Architects the project would be approximately \$500/sq foot. So an expansion of 5,000 feet would cost \$2.5 million, an expansion of 7,500 feet would cost \$3.75 million and an expansion of 10,000 feet would cost \$5 million. Mr. Chotkevys stated that the City would be offering \$1.5 million but was not sure of the amount the County would give.

Member Smith stated that the Friends of the Library has \$97,519 available to help with the expansion and feels that government funding takes too long and that private funding is something that should be looked into.

Member Bordeaux stated that at the Newport Library bequeathments were a major part of their fundraising efforts.

City Manager Chotkevys stated that the Friends of the Library money mentioned by Member Smith was discretionary money.

Chairperson Anderson suggested that we partner with the Friends of the Library.

Member Rayfield stated that creating a 501 (C) (3) is very important and so is partnering with the Friends of the Library. He also stated that the County is taking too long to repair and update the library.

Member Schnell questioned changing the name to encompass all 3 titles or only the Library.

City Manager Chotkevys suggested that a 501 (C) (3) be created as the Dana Point Library Foundation and that it be a separate, independent body that is focused on raising money for the expansion of the library. He also suggested that the current members of the sub-committee be the main group of this foundation but include a City representative and a Friends of the Library representative. The Friends of the Library could make an annual donation to the foundation.

Member Rayfield suggested a motion to have the City Council approve the creation of a 501 (C) (3) foundation.

Member Adrian suggested adding a cultural center at the Library.

Member Dawson suggested that the cultural center be included in the foundation name with the Library and Sea Terrace Park.

City Manager Chotkevys suggested that the foundation should focus solely on the library expansion because by-laws, mission statement, etc. all need to be created and a core group needs to be identified.

Motion by Chairperson Anderson, seconded by Member Johnson to establish 501 (C) (3) named the Dana Point Library Foundation, motion carried.

Member Smith was concerned that the same land that was earmarked for the Library expansion was also going to be where the Surf Museum was placed.

City Manager Chotkevys assured the members that the possible Surf Museum has many places it could be located as well as there was no guarantee that there was going to be a museum.

7. RECEIVE AND FILE SUPPLEMENTAL INFORMATION & PUBLIC COMMUNICATIONS

No Action Taken

8. SUBCOMMITTEE MEMBER REPORTS

Chairperson Anderson updated the Sub-Committee on the Orange County Library Fund Allocation.

NEXT MEETING/ADJOURNMENT: The meeting was adjourned at 4:52 p.m.

The next meeting to be determined.

Submitted by,

Kevin Evans
Director of Community Services and Parks