



CITY OF DANA POINT
LIBRARY TASK FORCE
SUBCOMMITTEE

MINUTES
MONDAY, APRIL 2, 2007

Location: City Plaza, Old EOC, 33282 Golden Lantern, 2nd Floor, Dana Point, California 92629

1. CALL TO ORDER: Mayor Harkey called the meeting to order at 3:10 p.m.

2. PLEDGE OF ALLEGIANCE

3. SUBCOMMITTEE ROLL CALL & INTRODUCTIONS:

Diane Harkey, Mayor
Lara Anderson, Councilmember
Joanna Adrian (absent)
Philip Bordeaux
Lynn Dawson
Bill Johnson
Michael Mata (absent)
Wayne Rayfield (late arrival)
Judy Smith
Karin Schnell (Alternate)

STAFF PRESENT:

Douglas C. Chotkevys, City Manager
Kevin Evans, Recreation Manager

4. PUBLIC COMMENTS

None:

5. MEETING MINUTES: Approve Minutes of September 21, 2006.

Moved by Member Dawson, seconded by Member Johnson and carried unanimously to approve the minutes as presented.

Discussion: It was discussed about the vacancy on the Task Force and the appointment of a new committee member. Based on City Council action, Wayne Rayfield was selected to serve as a resident on the Library Task Force, filling the vacant position. Mr. Loc Vu Chu was appointed by Chair Lacy to serve on the Library & Sea Terrace Park Committee. With the re-structuring of the committee, two separate and distinct committees were formed, the Library Task Force and the Sea Terrace Park committee. To achieve continuity, members of the Library & Sea Terrace Park Committee were appointed to serve on both committees.

Mr Loc Vu Chu will be contacted to serve as an alternate on the newly formed Library Task Force.

6. ORGANIZATION – SELECTION OF CHAIR AND VICE CHAIR

Nominations were made to select a Chair and Vice Chair of the Library Task Force. Motion was made by Mayor Harkey and seconded by Member Johnson to have Councilmember Anderson serve as the Chair and Mayor Harkey serve as Vice Chair. Motion carried unanimously.

7. OVERVIEW OF LIBRARY PROJECT - CITY MANAGER

City Manager Chotkevys reported that with the departure of Administrative Services Director Sharie Apodaca to the City of Irvine, Kevin Evans, Recreation Manager will serve as the City staff liaison to the Library Task Force. Brad Fowler, Director of Public Works and Engineering Services will serve as the staff liaison to the Sea Terrace Park Committee.

He presented a brief overview of the Library project and the project status to date:

- The conceptual plan of the park and library was reviewed and approved by the Planning Commission and City Council.
- Negotiations with Makar regarding additional funding and other maintenance and operations support were still ongoing.
- Library grant submitted two years ago was not approved and the anticipated cost to build a new library is in the range of \$20 million.
- One scenario for consideration is to enter into a joint use agreement with the County of Orange and expand the existing library. The current library is approximately 5,000 sq. ft. and the recommendation is to add an additional 5,000 – 10,000 sq. ft. The estimated cost for the expansion at \$500 sq. ft. for construction would be \$2.5 – \$5 million. Through negotiations with the County of Orange, the dual agencies could share the cost for construction. Mr. Chotkevys' indicated that Mr. Briggs, the original architect is still residing locally and could be contacted for his expertise and knowledge of the library design and structure. Mr. Chotkevys' also suggested contacting Mr. Jim Wilson, Thirtieth Street Architects to weigh in on the project as he and his firm were involved in the original Library plan submitted for the Grant Funding proposal.

Vice Chair Harkey inquired about the extent of the overall renovation. Mr. Chotkevys' indicated that the project would maintain structural integrity and upgrade amenities to comply with the local and county building codes.

Member Dawson inquired about the capability of instituting a WyFi system, noting the need for wireless computer capability in the library. She also suggested that the City consider retaining the existing ceiling.

Member Johnson concurred with Mr. Chotkevys' presentation and added that he would like to see a cultural/performing arts center adding to the expansion concept. He suggested that a 100 – 200 seat auditorium would help support the arts in Dana Point.

Member Schnell indicated that she felt that it would be beneficial to invite a representative of the County of Orange Library system to serve on the Task Force.

Member Johnson shared with the committee, that the 94' plan for Sea Terrace Park included an amphitheater and felt that it would be appropriate to consider this addition to the plans.

City Manager Chotkevys presented a suggestion for the Task Force to make a request to the City Council to authorize the City Manager to enter into a contract with Mr. Jim Wilson, Thirtieth Street Architects to prepare a feasibility study assessing the condition and overview potential of a library expansion project.

Motion by Member Dawson, seconded by Member Schnell to submit a request to the City Council to authorize the City Manager to enter into a contract with Mr. Jim Wilson, Thirtieth Street Architects to prepare a feasibility study assessing the condition and overview potential of a library expansion project, motion carried

8. RECEIVE AND FILE SUPPLEMENTAL INFORMATION & PUBLIC COMMUNICATIONS

No Action Taken

9. SUBCOMMITTEE MEMBER REPORTS

Member Schnell suggested contacting Michael Mata and have him make a presentation at the next meeting regarding the Library Foundation.

Member Dawson requested that the next agenda include an update on the feasibility study for Library expansion.

NEXT MEETING/ADJOURNMENT: The meeting was adjourned at 4:11 p.m.

The next meeting to be determined.

Submitted by,

Kevin Evans
Director of Community Services and Parks