**CITY OF DANA POINT**

# THURSDAY

# November 16, 2023

# 4:00 P.M

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# YOUTH BOARD

# REGULAR

# MEETING

# MINUTES

# Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629

# CALL TO ORDER

The Regular Meeting of the Youth Board of the City of Dana Point, California, was called to order by Chairwoman Dania Arteaga at 4:01 p.m. in the City Council Chambers, 33282 Golden Lantern, Dana Point.

# ROLL CALL OF YOUTH BOARD MEMBERS:

Dania Arteaga, Past Chairwoman

Kira Holman, Past Vice-Chairwoman

Gabriela Cruz, Past Secretary

Sarah Baqai

Naomi Hawkes

Decan Hill

Gwendolyn Holman

Maddie Keene

Sofie Miller

Sarai Torres

Zack Williams

Ethan Brown

Audrey Cueto

Lousia Kelly

STAFF PRESENT: Melissa Muraira, Recreation Manager

Shaun Simmons, Recreation Specialist

# PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Dania Arteaga.

# PUBLIC COMMENTS

Matthew Sinacori, Director of Public Works introduced himself to the board and reminded them of a trash clean up project at the high school that he would like to continue to assist with.

## APPROVAL OF MINUTES FROM THE YOUTH BOARD MEETING

IT WAS MOVED BY Dania Arteaga, SECONDED BY Kira Holman THAT THE MINUTES OF THE 5/18/2023 MEETING BE APPROVED.

The motion carried by the following vote:

|  |  |
| --- | --- |
| AYES:14 |  |
| NOES: 0 |  |
| ABSENT:0 |  |

# PUBLIC HEARINGS

# UNFINISHED BUSINESS

# NEW BUSINESS

## ITEM 1: BROWN ACT TRAINING

Brown Act Training by City Clerk Shayna Sharke

**ITEM 2: YOUTH BOARD MEMBER INSTALLATION**

Oath of office and Installation provided by City Clerk Shayna Sharke

**ITEM 3: YOUTH BOARD INTRODUCTION & ROSTER**

Youth Board introductions by Recreation Manager Melissa Muraira

**ITEM 4: MEETING DATES**

Recreation Manager, Melissa Muraira and Youth Board members discuss and confirm future meeting dates.

**ITEM 5: YOUTH BOARD ELECTIONS**

**ACTION:** IT WAS MOVED BY Dania Arteaga, SECONDED BY Gabriela Cruz TO APPROVE Sarai Torres AS CHAIRWOMAN OF YOUTHBOARD.

The motion carried by the following vote:

|  |  |
| --- | --- |
| AYES:14 |  |
| NOES: 0 |  |
| ABSENT: 0 |  |

**ACTION:** IT WAS MOVED BY Dania Arteaga, SECONDED BY Sarai Torres TO APPROVE Gabriela Cruz AS VICE-CHAIRWOMAN OF YOUTHBOARD.

The motion carried by the following vote:

|  |  |
| --- | --- |
| AYES:14 |  |
| NOES: 0 |  |
| ABSENT: 0 |  |

**ACTION:** IT WAS MOVED BY Dania Arteaga, SECONDED BY Sarai Torres TO APPROVE Sofie Miller AS SECRETARY OF YOUTHBOARD.

The motion carried by the following vote:

|  |  |
| --- | --- |
| AYES:14 |  |
| NOES: 0 |  |
| ABSENT: 0  **ITEM 6: YOUTHBOARD JACKET & SHIRT DISTRIBUTION**  Recreation Specialist, Shaun Simmons handed out Youth Board clothing items |  |

**ITEM 7: PROJECT ANGEL TREE**

Recreation Manager, Melissa Muraira gave a description of Project Angel Tree and informed the Youth Board of their role in the program.

**ITEM 8: CANDY LANES**

Recreation Manager, Melissa Muraira gave a description of Candy Cane Lanes program and informed Youth Board of their role in the program.

**ITEM 9: FUTURE EVENTS & VOLUNTEERING**

Recreation Specialist, Shaun Simmons gave a description of the various volunteering opportunities available.

# YOUTH BOARD REPORTS

Youth Board members gave updates on their lives.

# STAFF REPORTS

City staff gave updates on their lives.

# ADJOURNMENT

There being no further business before the Youth Board at this session, Chairwoman Sarai Torres adjourned the meeting at 6:05 p.m. Recreation Manager, Melissa Muraira announced that the next Regular Meeting of the Youth Board will be Thursday, December 21, 2023, at 4 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

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Shaun Simmons

Recreation Specialist