
**CITY OF DANA POINT
CHARITABLE GRANT SUBCOMMITTEE
ACTION MINUTES**

Tuesday, March 11, 2008
2:30 p.m.

City Hall Offices
Administrative Conf. room (#203)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER

The meeting was called to order at 2:31p.m.

ROLL CALL

Judy Davison, Gwen Drenick, and Nancy Jenkins
Mayor Pro Tem Bartlett and Council Member Anderson
Staff: City Clerk Ward

All Subcommittee members and Council Subcommittee members were present.

1. INTRODUCTION

Staff announced that this meeting was called to discuss the Charitable Grant Policy with the City Council Subcommittee members, Mayor Pro Tem Bartlett and Council Member Anderson.

2. PUBLIC COMMENTS

There were no Public Comments.

3. CONSENT CALENDAR

- A. Approval of action minutes from Charitable Grant Subcommittee meeting on October 23, 2007.

It was moved by Subcommittee Member Jenkins, seconded by Subcommittee Member Davison to approve the minutes are presented.
Vote = 3 - 0

4. NEW BUSINESS

- A. Discussion with Council Subcommittee regarding current Charitable Grant Policy

The Council Subcommittee and Charitable Grant Subcommittee Members discussed suggestions for possible improvements to the application and suggested that they all meet again after the next filing date of April 1st to make any changes with the current application.

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PAGE 2

The Charitable Grant Subcommittee and Council Subcommittee discussed ideas to improve/market this program and encourage other non-profits to apply for the available funds. In this effort, staff will:

- Advertise twice in the Dana Point Times as well as the Dana Point News;
- Ask the Editor of the Dana Point News to run several daily scans in the local section about the upcoming filing date;
- Run this information before/after City Council meetings on Channel 30; and
- Create a list of non-profits in the areas around Dana Point so emails can be sent to broadcast an upcoming Charitable Grant filing date.
- Place a notice in each City Recreation Guide.

The Charitable Grant Subcommittee discussed ideas to recognize the non-profit organizations for their viable community programs.

5. STAFF REPORTS

There were no staff reports.

6. SUBCOMMITTEE COMMENTS

There were no Subcommittee comments.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m. The next regular meeting of the Charitable Grant Subcommittee will be scheduled in late April or early May to interview and make recommendations for the April 1st funding cycle.