

**ADDENDUM NO. 001 TO
NOTICE REQUESTING PROPOSALS FOR**

PILOT PROGRAM – VEHICLE FLEET MANAGEMENT SERVICES

Notice is hereby given to the bidders, that in reference to the request for proposals furnished to you for the subject program in Orange County, California, the following additional information/changes will be noted:

EXHIBIT A & B

Clarification:

- Clarification #1 Exhibit B has been deleted. All references to Exhibit B shall be deleted. All lease terms to be per revised Exhibit A.
- Clarification #2 Exhibits A has been revised to clarify Depreciation Rates for various terms and to clarify the definitions for Trucks, Sport Utility Vehicle, Sedan and Hybrid Sedan (see attached).
- Clarification #3 “One Ton Service Body” specifications include an 8’ service body with ladder rack and no roll-top.

PROPOSER CONFLICT OF INTEREST STATEMENT (PAGE 21)

Clarification:

- Clarification #4 Proposer Conflict of Interest Statement has been revised to correct text in item 2 of the document (see attached).

GENERAL INFORMATION (PAGE 2)

Clarification:

- Clarification #5 The deadline for proposals has been extended from March 10, 2017 at 2:00 PM to March 17, 2017 at 2:00 PM.

Exhibit A

Pricing Schedule for 10,000 miles per year

VEHICLE TYPE	TERM	MONTHLY LEASE COST W/ TAX	DAILY LOANER VEHICLE COST/ INSURANCE INCLUDED UNLIMITED MILEAGE	MONTHLY MAINTENANCE MANAGEMENT COST	ESTIMATED MARKET VALUE AT TERM	BOOK VALUE AT TERM
1/2 Ton Compact Pick-Up Extra Cab, minimum 4-cylinder engine (Example: Chevy Colorado Ext Cab, Toyota Tacoma Access Cab, Nissan Frontier King Cab)	60 months (1.35% depreciation)					
1/2 Ton Pick-Up Extra Cab, minimum 8-cylinder engine (Example: F150 Supercab, Chevy Silverado 1500 Ext Cab, Dodge Ram 1500 Quad Cab)	60 months (1.35% depreciation)					
1/2 Ton Pick-Up 4-Door, minimum 8-cylinder engine (Example: Ford F150 Crew Cab, Chevy Silverado 1500 Crew Cab, Dodge Ram 1500 Quad Cab)	60 months (1.35% depreciation)					
1 Ton Pick-Up Ext Cab w/Service Utility Body, minimum 8-cylinder engine (Example: Ford 3500 Supercab, Chevy Silverado 3500 Ext Cab)	60 months (1.35% depreciation)					
Standard Sports Utility Vehicle 4-Door, minimum 8-cylinder engine (Example: Ford Explorer, Chevy Traverse, Nissan Pathfinder)	60 months (1.35% depreciation)					
1/2 Ton Cargo Van No Side Windows, minimum 6-cylinder engine (Example: Ford Transit 150, Chevy Express 1500, Dodge Promaster 1500)	60 months (1.35% depreciation)					
1/2 Ton Cargo Van EXT No Side Windows, minimum 6-cylinder engine (Example: Ford Transit 150 Ext, Chevy Express 1500 Ext, Dodge Promaster 1500 Ext)	60 months (1.35% depreciation)					
Standard Sedan (Example: Ford Fusion, Chevy Malibu, Nissan Altima)	60 months (1.35% depreciation)					
Hybrid Sedan (Example: Ford Fusion Hybrid, Chevy Malibu Hybrid, Nissan Altima Hybrid)	60 months (1.35% depreciation)					

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

PROPOSER CONFLICT OF INTEREST STATEMENT

STATE OF CALIFORNIA, CITY OF _____
Before me, the undersigned authority, personally appeared _____, who was duly sworn
deposes and states:

1. I am the _____ of _____, with a local
office in _____ and principal office in _____.
City & State City & State
2. The above named entity is submitting a Proposal for the City of Dana Point described as Request
for Proposal Vehicle Fleet Management Services.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based
upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the
above named entity has no financial interest in other entities submitting proposals for the same
project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any
agreement, participated in any collusion, or otherwise taken any action in restraints of free
competitive pricing in connection with the entity's submittal for the above proposal. This
statement restricts the discussion of pricing data until the completion of negotiations if necessary
and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or
otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of
interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an
employee position with the City of Dana Point.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in
any aspect of the City of Dana Point.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the
above named entity, will immediately notify the City of Dana Point.

DATED this _____ day of _____, 2012.

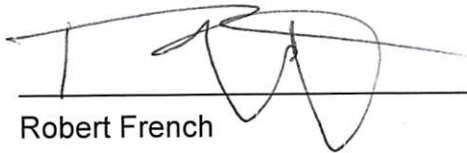
(Affiant)

Typed Name and Title _____
Sworn to and subscribed before me this _____ day of _____, 2012.
Personally Known _____ Or produced identification _____
Identification type: _____
Notary Public-State of _____
Printed, typed, or stamped commissioned name of notary public.
My commission expires: _____

ACKNOWLEDGEMENT:

This Addendum No. 001 and all attachments shall become a part of the Request for Proposals (RFP), and all provisions of the RFP shall apply thereto.

Bidders shall acknowledge receipt of this Addendum No. 001 to the Pilot Program – Vehicle Fleet Management Services RFT by email to lkehiayan@danapoint.org. Bidder shall also insert Addendum No. 001 into the Request for Proposal, and shall attach the Addendum to the Bid Documents submitted with the bid.



Robert French

3-1-17

Date

Streets & Fleet Manager
City of Dana Point
Department of Public Works & Engineering Services