
**CITY OF DANA POINT
TRAFFIC IMPROVEMENT SUBCOMMITTEE
APPROVED ACTION MINUTES**

Wednesday, April 19, 2017
3:00 p.m.

City Hall
33282 Golden Lantern
Council Chambers
Dana Point, CA 92629

CALL TO ORDER

The meeting was called to order at 3:03 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Subcommittee Member Orlando.

ROLL CALL Chairperson Luke Boughen, Bob Elders, Jeff Howell, Diana Orlando, Jennifer Rosales

Subcommittee Member Rosales joined the meeting at 3:06 PM. All other Subcommittee Members were present.

A. PUBLIC COMMENTS

Any person wishing to address the Subcommittee during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Subcommittee from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Subcommittee, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

B. CONSENT CALENDAR

Item 1: Approval of Action Minutes from January 18, 2017 Traffic Improvement Subcommittee Meeting

Motion was made by Subcommittee Member Orlando to approve the January 18, 2017 Action Minutes; Seconded by Subcommittee Member Howell. ***Motion passed. (Ayes-4; Noes-0).***

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C. NEW BUSINESS

Item 2: Santa Clara between Ruby Lantern and Old Golden Lantern

Matt Sinacori introduced the item outlining the resident's concerns on Santa Clara between Ruby Lantern and Old Golden Lantern to Subcommittee Members. A Power Point Presentation was prepared and he introduced would partner with Rich Barretto with Linscott, Law and Greenspan, Engineers (LLG) to provide the presentation.

Rich Barretto with Linscott, Law and Greenspan, Engineers (LLG), provided the Subcommittee with an overview of the existing conditions on Santa Clara, a summary of the traffic data collected by LLG, and a summary of the warrants and recommendations for traffic calming measures on Santa Clara.

Mr. Sinacori continued the presentation by outlining the criteria for Dana Point City Council traffic calming policy.

Mr. Barretto discussed all of the striping modification options.

Mr. Sinacori discussed the request for bulb outs at entrance points to the Santa Clara neighborhood as requested by the residents. The residents made this request to try to deter commercial parking spillover into their residential neighborhood. He explained this was an informational item only and that the City Council would need to consider these specific elements if desired due to the cost of the suggested improvements.

Mr. Denny let the Subcommittee and the audience know that there will be a joint meeting with the Planning Commission and City Council to discuss parking issues citywide either on May 8th or May 15th and that City Staff would notify them once the date is set.

There were four speaker on this item: Annie Stoeckmann, Carol Kelly, Cindy Fleming and Tracey Williams. All speakers indicated their support of the City's recommendation of implementing traffic calming measures on Santa Clara.

Motion was made by Subcommittee Member Howell to:

1) Adopt the recommendation of the City staff to approve the conceptual striping plan for Santa Clara and direct staff to implement it in the next 90 days, and;

2) Direct staff to implement a median island and dead end signage at Ruby Lantern, in conjunction with the striping modifications, to help thru traffic avoid entering this road segment. Seconded by Rosales. ***Motion passed. (Ayes-5; Noes-0).***

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D. PUBLIC HEARINGS

There were no Public Hearings.

E. PUBLIC MEETINGS

There were no Public Meetings.

F. OLD BUSINESS

Here was no old business to discuss.

G. STAFF REPORTS

Mr. Sinacori provided an update on the OCTA I-5 construction. ***No action required.***

Mr. Sinacori provided an update on the Annual Roadway Resurfacing Project FY 2016/17 on Camino Capistrano. ***No action required.***

H. SUBCOMMITTEE COMMENTS

Subcommittee Member Boughen inquired about what is planned for potential future parking overflow problems on Santa Clara and other Lantern District neighborhoods. ***City staff to provide Subcommittee Members with date and time of future Planning Commission and City Council meetings that will address this concern.***

I. ADJOURNMENT

The Subcommittee meeting adjourned at 4:23 PM.

The next regular meeting of the Traffic Improvement Subcommittee was tentatively set for Wednesday, May 17, 2017.