



# CITY OF DANA POINT

**YOUTH BOARD  
REGULAR  
MEETING**

**November 3, 2016  
4:00 P.M.**

**AGENDA**

**Location: City Council Chambers, 33282 Golden Lantern, Dana Point, California 92629**

**CALL TO ORDER**

**ROLL CALL OF BOARD MEMBERS:**

1. Loretta Sosa, Senior, Dana Hills High School (returning Board Member)
2. Riann Martino, Senior, Dana Hills High School (returning Board Member)
3. Colin Powers, Junior, Capistrano Valley Christian Schools (returning Board Member)
4. David Santana, Junior, Dana Hills High School (returning Board Member)
5. Maite Garcia, Junior, Dana Hills High School (returning Board Member)
6. Samantha Chen, Sophomore, San Clemente High School (returning Board Member)
7. Ariana Stillman, Senior, St. Margaret's Episcopal School
8. Sara Kelly, Senior, Dana Hills High School
9. Shelby Angel, Junior, Dana Hills High School
10. Phoebe Lutz, Junior, San Juan Hills High School
11. Lance Rzepiejewski, Sophomore, Santa Margarita Catholic High School

**Members At-Large (Alternates):**

1. Ariana Vargas, Senior, Dana Hills High School (termed out Board Member)
2. Claire Lisle, Junior, Dana Hills High School
3. Nicole Dec, Junior, Dana Hills High School
4. Gabriel Anderson, Sophomore, Dana Hills High School
5. Josue Santana, Sophomore, Dana Hills High School
6. Kristal Stevens, Sophomore, Dana Hills High School
7. Daegan Patterson, Freshman, Dana Hills High School
8. Daniel Powers, Freshman, Capistrano Valley Christian Schools
9. John Donello, Freshman, San Juan Hills High School
10. Omar Garcia, Freshman, Dana Hills High School

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENTS**

Any person wishing to address the Youth Board on a subject other than those scheduled on the Agenda is requested to do so at this time. In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of fifteen minutes for the Public Comments portion of the agenda. State law prohibits the Youth Board from taking action on a specific item unless it appears on the posted Agenda.

Any person wishing to address the Youth Board during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to the Secretary prior to an individual being heard by the Youth Board.

If anyone has handouts to distribute to the Board, please follow proper decorum and hand them to the Secretary. The Secretary will see that they are distributed.

**CONSENT CALENDAR**

1. Approval of Minutes – October 20, 2016

**UNFINISHED BUSINESS**

There is no unfinished business.

**DISCUSSION ITEMS**

1. Treasurers Report
2. Review of Event Calendar
3. Process to put items on the Agenda

**LIASION REPORTS**

**COUNCIL COMMENTS**

**STAFF COMMENTS**

**BOARD REPORTS**

The Youth Board may discuss and act upon matters described under Board Reports; however, items which are not described will be limited to Board reports, announcements or requests for clarification, or factual information, or to placement of matters on the Agenda for a future meeting.

**ADJOURNMENT**

**CERTIFICATION**

I, Rachel Johnson, YOUTH ADVISOR of the City of Dana Point Youth Board, do hereby certify that a copy of the foregoing agenda was posted at Dana Point City Hall, by Monday, October 31, 2016 at 4:00 P.M.

\_\_\_\_\_  
Rachel Johnson

\_\_\_\_\_  
10/31/2016  
October 31, 2016

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.

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**CITY OF DANA POINT, CALIFORNIA  
YOUTH BOARD REGULAR MEETING MINUTES  
OCTOBER 20, 2015**

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## **CALL TO ORDER**

The Regular Meeting of the Youth Board of the city of Dana Point, California was called to order by Staff Advisor Rachel Johnson at 4:05 pm in the Dana Point City Council Chambers located at 33282 Golden Lantern, Dana Point, CA 92629.

## **ROLL CALL OF BOARD MEMBERS:**

1. Loretta Sosa, Senior, Dana Hills High School (returning Board Member)
2. Riann Martino, Senior, Dana Hills High School (returning Board Member)
3. Colin Powers, Junior, Capistrano Valley Christian Schools (returning Board Member)
4. David Santana, Junior, Dana Hills High School (returning Board Member)
5. Maite Garcia, Junior, Dana Hills High School (returning Board Member)
6. Samantha Chen, Sophomore, San Clemente High School (returning Board Member)
7. Ariana Stillman, Senior, St. Margaret's Episcopal School
8. Sara Kelly, Senior, Dana Hills High School
9. Shelby Angel, Junior, Dana Hills High School
10. Phoebe Lutz, Junior, San Juan Hills High School
11. Lance Rzepiejewski, Sophomore, Santa Margarita Catholic High School

## **Members At-Large (*Alternates*):**

1. Ariana Vargas, Senior, Dana Hills High School (termed out Board Member)
2. Claire Lisle, Junior, Dana Hills High School
3. Nicole Dec, Junior, Dana Hills High School
4. Gabriel Anderson, Sophomore, Dana Hills High School
5. Josue Santana, Sophomore, Dana Hills High School
6. Kristal Stevens, Sophomore, Dana Hills High School
7. Daegan Patterson, Freshman, Dana Hills High School
8. Daniel Powers, Freshman, Capistrano Valley Christian Schools
9. John Donello, Freshman, San Juan Hills High School
10. Omar Garcia, Freshman, Dana Hills High School

**STAFF PRESENT:** Rachel Johnson, Assistant Administrative Analyst and Bobbi Ogan, Deputy City Clerk

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Staff Member Rachel Johnson

## **PUBLIC COMMENTS**

None.

## **CONSENT CALENDAR**

## **UNFINISHED BUSINESS**

There is no unfinished business.

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**CITY OF DANA POINT, CALIFORNIA  
YOUTH BOARD REGULAR MEETING MINUTES  
OCTOBER 20, 2016**

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**DISCUSSION ITEMS:****1. Youth Board Member Installation**

Bobbi Ogan, Deputy City Clerk, conducted the official swearing in of the 2016-2017 Youth Board Members. All certificates and Oath of Office forms were signed by the appointed Youth Board Members and returned to the City Clerk. Absent Board Members will be scheduled to be sworn in at a later date.

**2. Youth Board Introductions & Roster**

Staff Advisor Johnson introduced herself and welcomed the new and returning Youth Board members. All Youth Board members introduced themselves by stating their name, school of attendance and what each member would like to accomplish this year as a 2016-2017 Youth Board member.

**3. Attendance Policies**

The attendance policies of the Youth Board will be enforced. Each Board Member is allowed only 3 unexcused absences. An absence is labeled unexcused when no prior communication was made with Staff Advisor Johnson prior to the meeting. In the event that there are more than 3 unexcused absences, the position on the Youth Board will be considered resigned and the position will be replaced with a Member-At-Large.

**4. Preliminary List of Activities**

The Youth Board participates in a number of events throughout the year. Board members were asked to consider the following events for participation in the 2015-16 term: Turkey Trot, Winter Festival Cookie Decorating Booth, Adopt a Family, Holiday Home Decorating Contest, Festival of Whales Parade, Spring Egg Hunts, Dana Point Grand Prix of Cycling, and Movies in the Park.

**5. Election**

Board Members were instructed to consider nominations for the positions of Chairperson, Vice-Chairperson, two Secretaries, and treasurer. Members elected Riann Martino, Chair; Loretta Sosa, Vice Chair; David Santana and Maite Garcia, Secretary; and Phoebe Lutz, Treasurer.

**6. Youth Board Committees**

There was discussion that to more fully involve and engage the youth on the Youth Board, as well as the Members-at-Large, and with such a large group, that there be committees for those on the board to serve as chair, and allow the Members-at-Large to participate in the committees. The positions to be voted on were Volunteer Committee Chair, Holiday Committee Chair, Activities Committee Chair and Board Activities Chair. Members elected Samantha Chen, Volunteer Committee Chair; Ariana Stillman, Holiday Committee Chair; Sara Kelly, Activities Chair, and Shelby Angel, Board Activities Chair.

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**LIAISON REPORTS:**

**COUNCIL COMMENTS:**

None

**STAFF COMMENTS:**

None

**BOARD COMMENTS:**

Board members reported on their past week's activities and the excitement that they have to participate in this year's Youth Board.

**ADJOURNMENT**

There being no further business before the Youth Board at this session, the meeting adjourned at 4:55 pm.

The next Regular Meeting of the Youth Board will be Thursday, November 3, 2016 at 4:00 p.m. in the City Council Chambers, located at 33282 Golden Lantern, Dana Point, California.

APPROVED: