

REGULAR MEETING
DANA POINT RESORTS ASSOCIATION, INC.
Wednesday, April 13, 2016 at 1:30p.m. (or immediately following TBID Advisory Board Meeting)
City of Dana Point Public Works Conference Room
33282 Golden Lantern, Dana Point, CA 92629

CALL TO ORDER

ROLL CALL

Jim Samuels, Laguna Cliffs Marriott Resort & Spa
Bruce Brainerd, Ritz-Carlton, Laguna Niguel
Ian Pullan, St. Regis Monarch Beach Resort & Spa
Richard Uribe, Doubletree Suites by Hilton Doheny Beach

PUBLIC COMMENTS

Any person wishing to address the Board during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to staff prior to the Agenda item being called and discussed. In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Board from taking action on a specific item unless it appears on the posted Agenda. If anyone has handouts to distribute to the Board, please hand them to the City staff for distribution.

CONSENT CALENDAR

1. Approval of Meeting Minutes – April 13, 2016

NEW BUSINESS

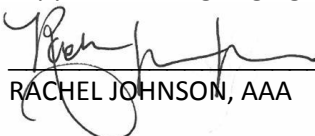
2. Filing of DBA - Udate
3. Board of Directors Insurance
4. Policies/Administration
5. Executive Director Search - Update

BOARD MEMBER COMMENTS

ADJOURNMENT

CERTIFICATION

I, Rachel Johnson, Assistant Administrative Analyst of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall by Friday, April 29, 2016, at 1:00 p.m.



RACHEL JOHNSON, AAA

28 April 2016

DATE

Minutes
SPECIAL MEETING
DANA POINT RESORTS ASSOCIATION, INC.
Wednesday, April 13, 2016 at 1:30 p.m.
City of Dana Point Public Works Conference Room
33282 Golden Lantern, #212, Dana Point, CA 92629

CALL TO ORDER at 2:28 p.m.

ROLL CALL

Board Members Present:

Jim Samuels, Laguna Cliffs Marriott Resort & Spa
Bruce Brainerd, Ritz-Carlton, Laguna Niguel
Ian Pullan, St. Regis Monarch Beach Resort & Spa
Richard Uribe, Doubletree Suites by Hilton Doheny Beach

Staff Present:

Judy Bijlani, Interim Manager

PUBLIC COMMENTS:

None

CONSENT CALENDAR

None

NEW BUSINESS

1. Articles of Incorporation Update: M. Bijlani shared the final Articles of Incorporation submitted to the Secretary of State. No action required.
2. ByLaws and Election of Officers:

The Interim Manager reviewed the ByLaws language and answered questions of Board members with the assistance of Civitas via conference call. The Board supported the adoption of the Bylaws subject to language modification pertaining to Article 5, Section 2, to identify the General Managers as Directors, or their designees.

A motion was made by Jim Samuels to adopt the ByLaws subject to modifications to Article 5, Section 2 as noted above, seconded by Ian Pullan.

AYES: Jim Samuels, Bruce Brainerd, Ian Pullan, Richard Uribe
NAYS: None

Ms. Bijlani then explained the roles of the various Officer positions for the DMO Board, including Chair, Vice Chair, Secretary and Treasurer.

A motion was made by Bruce Brainerd and seconded by Ian Pullan to appoint Jim Samuels as Chair, Richard Uribe as Vice Chair, Ian Pullan as Secretary and Bruce Brainerd as Treasurer.

AYES: Jim Samuels, Bruce Brainerd, Ian Pullan, Richard Uribe
NAYS: None

3. Executive Director Search:

Ms. Bijlani discussed the job description that was provided to the Board members. The City also provided suggested language additions/changes. Lacking any additional comments from Board members, the the job flyer would be posted April 14.

BOARD MEMBER COMMENTS: NONE

ADJOURNMENT at 3:19 p.m.