
CITY OF DANA POINT

LIBRARY AND SEA TERRACE PARK SUBCOMMITTEE

MINUTES

Wednesday, August 24, 2005
3:00 p.m.

City Hall Offices
City Administration
33282 Golden Lantern
Dana Point, CA 92629

1. CALL TO ORDER

Meeting was called to order at 3:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. SUBCOMMITTEE ROLL CALL & INTRODUCTIONS

Present:

Councilmember James Lacy, Chairman
Mayor Wayne Rayfield, Vice-Chair

Philip Bordeaux, Lynn Dawson, Bill Johnson, Michael Mata,
Judy Smith, Joanna Adrian, Karin Schnell.

Absent: Lloyd Charton, Michael Gagnet

4. PUBLIC COMMENTS

There were no public comments.

5. POLICIES AND PROCEDURES

City Attorney, Patrick Munoz discussed information related to the Brown Act, Conflicts of Interest, Parliamentary Law, Communications with the Media.

No Action Taken.

6. SCOPE AND WORK TASKS OF SUBCOMMITTEE

Staff noted that the tasks and goals of the subcommittee were outlined in the agenda report included in the packets and as noted in the resolution which established the subcommittee which includes concepts for the future

development of Sea Terrace Park, library expansion, and the formation of a non-profit foundation for fund raising purposes.

Subcommittee members offered the following comments:

Philip Bordeaux suggested considering a City controlled library versus a County controlled library. He noted that the city can hire contract staff to operate its library as opposed to City employees. He noted difficulties in pursuing and implementing Joint Use Agreements with other agencies. He suggested that a comparative analysis be conducted to compare full service City operated libraries versus County operated libraries. The libraries in the cities of Newport Beach, Mission Viejo and Anaheim were cited as good examples by subcommittee members.

Michael Mata asked what was expected of the subcommittee, and asked what type of “deliverables” would be expected. Michael Mata expressed his desire to start working on projects, rather than using staff. He also suggested site visits to certain libraries including Carlsbad, Newport Beach and Mission Viejo.

Chairman Lacy asked that site visits to other city libraries be put on the next agenda as a discussion item.

Mayor Rayfield noted that taking on the task of forming a private non-profit foundation might be a specific task that the subcommittee could undertake.

Philip Bordeaux mentioned the Newport Beach non-profit foundation as an example.

Lynn Dawson cited a concern with the proposed conceptual site plan for Sea Terrace Park as presented in the draft Parks and Recreation Master Plan which is currently being reviewed by the Planning Commission. She suggested that this particular site plan should be submitted “as it stands today”, instead of presenting any conceptual ideas for Sea Terrace Park in the Parks and Recreation Master Plan. Ms. Dawson stated that a future architect for Sea Terrace Park may be influenced by proposed improvements depicted in the new conceptual site plan.

After discussion, it was the consensus of the subcommittee to recommend to the City Council that the new site plan exhibit for Sea Terrace Park proposed in the draft Parks Master Plan be removed and replaced with the current site plan as it exist today. This will allow the subcommittee to form its own recommendations to the City Council for future development of Sea Terrace Park.

Joanna Adrian suggested that staff give a presentation on the coastal zone boundaries including the Monarch Beach Specific Plan at the next meeting, as well as a presentation on the conceptual plan that was created by 30th Street Architects for the 2004 library grant.

Judy Smith mentioned the importance of involving private groups and organizations in the fundraising process for a new library. She also requested to see the architect's rendering of the library, and a copy of the results of the community survey in the next agenda packet.

Bill Johnson questioned relying on the November 2006 library grant program.

Karin Schnell requested a copy of the comments from the library grant application that was submitted in January 2004.

7. RECEIVE AND FILE COMMUNITY INPUT REGARDING SEA TERRACE PARK

Received and filed information presented in the agenda packet.

8. OVERVIEW OF GRANT OPPORTUNITIES

City Manager Doug Chotkevys discussed the Sea Terrace Park Grant Funding opportunity from the State for \$150,000 for the trail system. Mr. Chotkevys mentioned RJM as a design firm for the past conceptual park plan and Thirtieth Street Architects as the past designers for the library.

No Action Taken.

9. REPORT ON PROPOSED LIBRARY FOUNDATION

Subcommittee Members discussed importance of involving the community in a fundraising effort.

No Action Taken.

10. STAFF REPORTS

There were no staff reports.

11. SUBCOMMITTEE REPORTS

There were no subcommittee reports.

12. NEXT MEETING/ ADJOURNMENT

The meeting was adjourned at 4:55 p.m., and the next meeting has been set for September 26, 2005 at 3:00 p.m.

Approved: September 26, 2005

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