
CITY OF DANA POINT

LIBRARY AND SEA TERRACE PARK SUBCOMMITTEE

MINUTES

Monday, September 26, 2005
3:00 p.m.

City Hall Offices
City Administration
33282 Golden Lantern
Dana Point, CA 92629

1. CALL TO ORDER

The meeting was called to order at 3:07 p.m.

2. PLEDGE OF ALLEGIANCE

3. SUBCOMMITTEE ROLL CALL & INTRODUCTIONS

Present:

Councilmember James Lacy, Chairman
Mayor Wayne Rayfield, Vice-Chair

Philip Bordeaux, Lynn Dawson, Bill Johnson, Michael Mata,
Judy Smith, Joanna Adrian, Michael Gagnet.

Absent: Lloyd Charton, Karin Schnell

4. PUBLIC COMMENTS

There were no public comments.

5. MEETING MINUTES

The August 24, 2005 meeting minutes were approved.

6. COASTAL ZONE PRESENTATION

Brenda Chase, Senior Planner from Community Development gave presentation on Coastal Zone, Monarch Beach Specific Plan and Coastal Act.

7. LIBRARY CONCEPTUAL DESIGN FOR GRANT APPLICATION PRESENTATION

Jim Wilson, Principal, 30th Street Architects explained library grant conceptual plan and process.

8. REPORT ON FULL SERVICE LIBRARY OPERATIONS V. COUNTY LIBRARY OPERATIONS

Shanna Wolf, Management Analyst provided a preliminary report on operating costs of three city-owned libraries, including Mission Viejo, Newport Beach, and Carlsbad. She will bring back a more detailed report at the following meeting that will include individual budgets from Dana Point, San Clemente, Laguna Niguel and La Habra, which are county-operated libraries.

9. SITE VISITS

Ms. Wolf provided library schedules to the subcommittee. Chairman Lacy suggested that Ms. Wolf set up a guided tour at each of the three libraries (MV, NB & Carlsbad) and ask for volunteers from the subcommittee to join her on a site visit to each library. The volunteer site visitors will bring back pictures and information to share in a presentation to the subcommittee at the next meeting. Mike Mata suggested that the touring group ask questions about whether or not the library has a private foundation, how it got started, and the nature of the relationship between the foundation and the library operations folks.

10. REPORT ON PROPOSED LIBRARY FOUNDATION

The City Attorney's office drafted a memo for the subcommittee's review concerning the formation of a private foundation to fund the construction of a new library and park. Vice Chairman Rayfield asked for volunteers to set up a subset of the subcommittee to investigate the feasibility of starting a private foundation. Joanna Adrian, Michael Mata, and Bill Johnson will form a task force to decide on how to approach starting a foundation. Lloyd Charton will also be contacted to join the group. Chairman Lacy suggested that someone from the City Attorney's office be involved in these meetings. The Task Force will come back with a report on their progress at the next meeting.

11. STAFF REPORTS

Kevin Evans, Recreation Manager reported that the subcommittee's suggestion of presenting Sea Terrace Park "as is" in the Parks Master Plan was implemented in the plan. Lynn Dawson was thankful for the change.

Sharie Apodaca, Director of Administrative Services apologized for the City Clerk not including the 700 Forms in the packet she sent out. The 700 Forms were given to subcommittee members at the meeting. Absent members will be sent the 700 form in the mail.

12. SUBCOMMITTEE REPORTS

Lynn Dawson suggested that we have a meeting dedicated completely to Sea Terrace Park in the near future. Chairman Lacy asked that Sea Terrace Park be considered for an agenda item at the next meeting.

13. NEXT MEETING / ADJORNMENT

The meeting was adjourned at 4:35 p.m., and the next meeting has been set for Thursday, November 10th at 3:00 p.m. in the Old EOC.

Approved: November 11, 2005