

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTIONS**

January 26, 2015
6:00 – 7:26 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairwoman Claus called the Regular Meeting of the Dana Point Planning Commission to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE – Bart Claus led the Pledge of Allegiance.

ROLL CALL

Planning Commission Members Present: Chairwoman Liz Claus, Vice-Chairwoman April O'Connor, Norman Denton, Gary Newkirk, and Susan Whittaker

Staff Present: Ursula Luna-Reynosa (Community Development Director), John Tilton (City Architect/Planning Manager), Brad Fowler (Public Works Director), Jennifer Farrell (Deputy City Attorney), and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of January 12, 2015.

ACTION: Motion made (Whittaker) and seconded (Denton) to approve the Minutes of the regular Planning Commission Meeting of January 12, 2015. Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Whittaker NOES: None ABSENT: None ABSTAIN: None)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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Chairwoman Claus stated that she lives within the 500 foot radius of the project and recused herself from the following item and left the meeting at 6:04 p.m.

Vice-Chairwoman O'Connor assumed Chairmanship for the remaining portion of the meeting.

D. PUBLIC HEARINGS

ITEM 2: Conditional Use Permit CUP14-0010 to allow a Shared Parking Program for an existing mixed-use building located at 24582 Del Prado Avenue within the City's Town Center/Lantern District Plan area.

Applicant/

Property Owner: Bill Huff/Huff Meridian LLC

Location: 24582 Del Prado

Recommendation: That the Planning Commission adopt Draft Resolution 15-01-26-xx approving Conditional Use Permit CUP14-0010.

Environmental: Pursuant to the California Environmental Quality Act (CEQA), staff finds the project is Categorical Exempt pursuant to Section 15301 (Class 1 – Existing Facilities) of CEQA guidelines.

Request: Approval of a Conditional Use Permit CUP14-0010 to allow a Shared Parking Program at an existing mixed-use building located at 24582 Del Prado Avenue.

There were two (2) requests to speak on this item.

ACTION: Motion made (Whittaker) and seconded (Newkirk) to adopt Resolution No. 15-01-26-03 approving Conditional Use Permit (CUP) to allow a Shared Parking Program at an existing mixed-use building located at 24582 Del Prado Avenue, within the City's Town Center/Lantern District Plan Area, with modified Conditions of Approval No.'s 11 and 12. Motion carried 4-0-1. (AYES: Denton, Newkirk, O'Connor, Whittaker NOES: None ABSENT: Claus ABSTAIN: None)

E. OLD BUSINESS

There was no Old Business.

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F. NEW BUSINESS

There was no New Business.

G. STAFF REPORTS

Ursula Luna-Reynosa (Director) spoke of some interest in scheduling a Town Center study session with the Planning Commission. She stated that this would be an opportunity to discuss tonight's topic (parking amendment) to be tentatively held on February 23, 2015.

H. COMMISSIONER COMMENTS

Commissioner Whittaker asked about the Planning Commission application process.

Ursula Luna-Reynosa (Director) responded that the City Clerk's office will contact current members of the Planning Commission outlining the process.

Commissioner Denton felt that the timing of having a study session and amending the parking program with new members on the Planning Commission could overwhelm new coming and inexperienced members.

Ursula Luna-Reynosa (Director) responded that the study session would be held in February / March and the newly appointed Planning Commissioners will be seated in April.

Commissioner Newkirk stated that the dialog tonight was important for the Town Center. He emphasized being proactive and diligent, forward looking to ensure that all parties are taken care of.

Vice-Chairwoman O'Connor spoke about an article in the newspaper regarding Stillwater Spirits and Sounds Restaurant.

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I. ADJOURNMENT

Vice-Chairwoman O'Connor announced that the *next* regular meeting of the Planning Commission will be held on Monday, February 9, 2015, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 7:26 p.m.