

**CITY OF DANA POINT  
PLANNING COMMISSION  
SPECIAL MEETING MINUTES**

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November 17, 2014  
5:33 -6:14 p.m.

City Hall Offices  
Council Chamber (#210)  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER** – Chairwoman Claus called the Regular Meeting of the Dana Point Planning Commission to order at 5:33 p.m.

**PLEDGE OF ALLEGIANCE** – Commissioner Whittaker led the Pledge of Allegiance.

**ROLL CALL**

**Planning Commission Members Present:** Chairwoman - Liz Claus, Vice Chairwoman - April O'Connor, Norman Denton, Gary Newkirk and Susan Whittaker

**City Staff Present:** Ursula Luna-Reynosa (Director), John Tilton (City Architect/Planning Manager), Danny Giometti (Assistant Planner), Jennifer Farrell (Deputy City Attorney), Kimberlee Eubank (Secretary) and Denise Jacobo (Planning Secretary)

**A. RECESS PLANNING COMMISSION MEETING TO A CLOSED SESSION**

**Chairwoman Claus** recessed the Planning Commission meeting at 5:35 p.m. with all members present.

Conference with legal counsel – anticipated litigation, significant exposure to litigation, Government Code § 54956.9 (b), (1 case)

**B. RECONVENE PLANNING COMMISSION MEETING**

**Chairwoman Claus** reconvened the Planning Commission meeting at 6:04 p.m. with all members present.

**C. CLOSED SESSION REPORT**

**Deputy City Attorney Farrell** stated that she had nothing to report.

**D. APPROVAL OF MINUTES**

Minutes from the Planning Commission meeting of November 10, 2014 will be included in the agenda for the Planning Commission meeting of December 8, 2014.

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**E. PUBLIC COMMENTS**

Bob Theel (Dana Point) expressed concern about StillWater Spirits and Sounds Restaurant (formerly known as Renaissance) petition to Department of Alcoholic Beverage Control to modify current conditions of their license to extend permitted hours of in/outdoor entertainment. He doesn't think the city keeps sufficient files [to help] and was concerned that the conditions would interfere with the quiet enjoyment of private property by nearby residents. He requested assistance from the City to alleviate his concerns.

**F. CONSENT CALENDAR**

**ITEM 1: Review of Administrative Development Permit CDP14-0026(A) for additions to and a remodel of an existing, single story, commercial building, located at 34094 Pacific Coast Highway, in the City's Town Center Plan area.**

Applicant: Charles d'Arcy & Associates  
Owner(s): Steve Mellgren  
Location: 34094 Pacific Coast Highway (APN 682-243-07)

Request: Coastal Development Permit CDP14-0026(A) to permit the construction of additional floor area along with a remodel of an existing 1,733 square foot, single story commercial building in the Town Center Plan area.

Environmental: Pursuant to the California Environmental Quality Act (CEQA), the project is Categorically Exempt per Section 15301 (e) (Class 1 – Existing Facilities) in that it proposes a nominal increase in square footage to an existing residential dwelling.

Recommendation: That the Planning Commission affirm the Director of Community Development's approval of Administrative Coastal Development Permit CDP14-0026(A).

**ACTION: Motion made (O'Connor) and seconded (Denton) to approve the item on the Consent Calendar affirming the Director of Community Development's approval of CDP14-0026(A). Motion carried 5-0.**  
**(AYES:** Claus, Denton, Newkirk, O'Connor, Whittaker **NOES:** None  
**ABSENT:** None **ABSTAIN:** None)

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**G. PUBLIC HEARINGS**

There were no Public Hearing items.

**H. PUBLIC MEETINGS**

There was no Public Meeting.

**I. OLD BUSINESS**

There was no Old Business.

**J. NEW BUSINESS**

There was no New Business.

**K. STAFF REPORTS**

**Ursula Luna-Reynosa** (Director) indicated that the tentatively scheduled December 15, 2014 meeting will not be taking place.

**L. COMMISSIONER COMMENTS**

**Commissioner Whittaker** encouraged everyone, who may be interested, to do their holiday shopping in the Dana Point Town Center.

**Vice-Chairwoman O'Connor** stated that she looks forward to attending the upcoming holiday events, IlluminOcean Festival of Lights and the annual Turkey Trot Thanksgiving Race.

**Commissioner Newkirk** announced that the Dana Hills HS Baseball Team is having their Christmas Tree Fundraiser and if you wish to buy one please stop by and support the program.

**Commissioner Denton** wished staff and fellow Planning Commissioners a Happy Thanksgiving.

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**M. ADJOURNMENT**

**Chairwoman Claus** announced that the *next* regular meeting of the Planning Commission will be held on Monday, December 8, 2014, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

**The meeting adjourned at 6:14 p.m.**



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Liz Claus, Chairwoman  
Planning Commission