

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING MINUTES**

March 10, 2014
6:00 – 6:32 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairman Newkirk called the meeting to order.

PLEDGE OF ALLEGIANCE – Ursula Luna-Reynosa (Director of Community Development) led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Vice-Chairwoman Liz Claus, Commissioner Denton, Chairman Gary Newkirk and Commissioner Susan Whittaker

Commissioner(s) Absent: Commissioner April O'Connor

Staff Present: Ursula Luna-Reynosa (Director), Christy Teague (Economic Development Manager) and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of February 24, 2014.

ACTION: Motion made (Whittaker) and seconded (Denton) to approve the Minutes of the regular Planning Commission Meeting of February 24, 2014. Motion carried 4-0-1. (AYES: Claus, Denton, Newkirk, Whittaker NOES: None ABSENT: O'Connor ABSTAIN: None)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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D. PUBLIC HEARINGS

ITEM 2: *(Continued from the regular Planning Commission meeting of February 24, 2014.)* **Antenna Use Permit AUP13-0002 to allow the construction of a new commercial wireless telecommunication antenna facility containing 12 cellular antennas; in conjunction with the construction of a new accessory equipment enclosure to be located within the parking structure of an adjacent mixed-use structure at 32451 Crown Valley Parkway.**

Applicant: Shannon Nichols (Smartlink LLC [Consultant] on behalf of AT&T Mobility)

Property Owner: South Coast Associates, Ltd.

Location: 32451 Crown Valley Parkway

Recommendation: That the Planning Commission table the request for Antenna Use Permit AUP13-0002.

Ursula Luna-Reynosa (Director of Community Development) clarified the request to table the application.

Chairman Newkirk indicated from the previous meeting that the record had been left open to accept further testimony. Chairman Newkirk declared that he will close the Public Hearing for the item.

ACTION: **Motion made (Denton) and seconded (Claus) to table the request for Antenna Use Permit AUP13-0002. Motion carried 4-0-1. (AYES: Claus, Denton, Newkirk, Whittaker NOES: None ABSENT: O'Connor ABSTAIN: None)**

E. PUBLIC MEETINGS

ITEM 3: **Annual Housing Element Progress Report.**

Location(s): Citywide

Request: To review the Annual Housing Element Progress Report for 2013 as required by State law to show progress on the General Plan Housing Element.

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Environmental: In accordance with CEQA, a Negative Declaration was prepared as required for adoption of the Housing Element. The Annual Housing Element Progress Report does not require further CEQA action.

Recommendation: That the Planning Commission review the 2013 Annual Housing Element Progress Report and receive and file the report.

Christy Teague (Economic Development Manager) presented the report and answered questions of the Commission.

Commissioner Whittaker asked to encourage the City Council to consider California housing rehab programs for lower income households to help maintain neighborhoods from deteriorating.

Vice-Chairwoman Claus asked if motorhomes have been considered on the list of affordable housing. Ms. Teague responded that they are not and clarified that they are listed under the homeless count and aren't considered as dwelling units.

Commissioner Denton asked if the area around the Town Center Post office falls under the moderate priced homes or a different category. Ms. Luna-Reynosa responded that it is possible but not mandated.

Chairman Newkirk asked if income levels are defined in these categories. Ms. Teague responded that they are, with a slight increase of qualifying incomes, and these percentages are indexed annually.

Chairman Newkirk declared that the Planning Commission has Received and Filed the 2013 Annual Housing Element Progress Report as required by State law.

F. NEW BUSINESS

There were no New Business items.

G. STAFF REPORTS

Ursula Luna-Reynosa (Director of Community Development) reported on how busy the Community Development Permit counter has been lately.

Christy Teague (Economic Development Manager) informed everyone that the Town Center Lantern District Construction updates are available on the City

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website, Facebook, and Twitter. She encouraged everyone to sign up to receive periodic updates.

H. COMMISSIONER COMMENTS

Vice-Chairwoman Claus commended staff on presenting a pleasant update on the City of Dana Point Housing Element.

Commissioner Denton commented about the entertaining concerts held at the Festival of Whales event at Baby Beach.

Chairman Newkirk informed everyone about the Students Run L.A. event this past weekend and said that it was an amazing and successful turnout.

I. ADJOURNMENT

Chairman Newkirk announced that the *next* meeting of the Planning Commission will be held on Monday, March 24, 2014, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 6:32 p.m.



Gary Newkirk, Chairman
Planning Commission

THESE PROCEEDINGS WERE RECORDED AND A COPY OF THE TAPE IS ON FILE WITH THE CITY OF DANA POINT PLANNING DIVISION.