
**CITY OF DANA POINT, CALIFORNIA
YOUTH BOARD REGULAR MEETING MINUTES
NOVEMBER 3, 2011**

CALL TO ORDER

The Regular Meeting of the Youth Board of the City of Dana Point, California, was called to order by Staff Advisor Brion at 4:01 pm in the City of Dana Point Council Chambers located at 33282 Golden Lantern, Dana Point, CA 92629.

ROLL CALL OF BOARD MEMBERS

Amanda Anderson
Calin Clifford
Chris Kwok
Matthew Lim
Nate Magee
Sarah Martino
Fabiana Munoz
Lauren O'Connor
Morgan Tolles

ABSENT:

Hugh Fitzmaurice
Jordan Hall

STAFF PRESENT: Bev Brion, Danielle Fowler, Lynn Kelly, Mike Killebrew, Kathy Ward, and DyAnne Weamire

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Board Member Amanda Anderson.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

No items.

UNFINISHED BUSINESS

There is no unfinished business.

DISCUSSION ITEMS

1. Youth Board Member Installation

Kathy Ward, City Clerk, conducted the official swearing in of the 2011-12 Youth Board Members. All certificates and Oath of Office forms were signed by the

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appointed Youth Board Members and returned to the City Clerk. Absent Board Members will be scheduled to be sworn in at a later date.

2. Youth Board Introductions & Roster

Staff Advisor Brion introduced herself and new Staff Advisor Kelly and welcomed the new and returning Youth Board members. All Youth Board members introduced themselves by stating their name, school of attendance and what each member would like to accomplish this year as a 2011-2012 Youth Board member.

3. Youth Board T-shirts

Youth Board members in attendance received their Youth Board t-shirts and sweatshirts to wear at events.

4. Attendance Policies

The attendance policies of the Youth Board will be strictly enforced this year. Each Board Member is allowed only 3 unexcused absences. An absence is labeled unexcused when no prior communication was made with Staff Advisor Kelly prior to the meeting. In the event that there are more than 3 unexcused absences, the position on the Youth Board will be considered resigned and the position will be replaced with a Member-At-Large.

5. Preliminary List of Activities

The Youth Board participates in a number of events throughout the year. Board members were asked to consider the following events for participation in the 2011-12 term: Turkey Trot, Winter Festival Cookie Decorating Booth, Adopt a Family, Holiday Home Decorating Contest, Boys & Girls Clubs of Capistrano Valley Operation Homework Holiday, Dana Point Symphony, Festival of Whales Parade, Spring Egg Hunts, Dana Point Grand Prix of Cycling, and Movies in the Park. To make the Youth Board an ever evolving and growing body, the remainder of events the Youth Board accomplishes will be brought forth by the Youth Board Members. Staff Advisor Brion asked each Board Member to consider projects (existing or new) that each Youth Board member will lead (either alone or in conjunction with other Youth Board members) the organizational efforts.

6. Goal Setting Meeting October 20, 2011

To make the Youth Board an ever evolving and growing body, the remainder of events the Youth Board accomplishes will be brought forth by the Youth Board Members. Staff Advisor Brion asked each Board Member to consider projects (existing or new) that each Youth Board member will lead (either alone or in conjunction with other Youth Board members) the organizational efforts.

7. Election

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Board Members were instructed to consider nominations for the positions of Chairperson, Vice-Chairperson, and two Secretaries. Youth Board Member elections will take place at the October 7, 2010 meeting.

8. Youth Board Photographs

Staff Member Weamire took pictures of each 2011-12 Youth Board Member.

LIASION REPORTS

COUNCIL COMMENTS

None.

STAFF COMMENTS

Assistant City Manager Killebrew commended all Youth Board Members for being selected by the City Council in a difficult interview process.

Staff Intern Fowler introduced herself and gave a brief background of her college experience and teaching English in Japan.

BOARD COMMENTS

Board Members reported on their past week's activities.

ADJOURNMENT

There being no further business before the Youth Board at this session, the meeting adjourned at 4:36 p.m.

The next Regular Meeting of the Youth Board will be Thursday, October 20, 2011 at 4:00 p.m. in the Council Chambers, located at 33282 Golden Lantern, Dana Point, California.

APPROVED: October 20, 2011