

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTIONS**

October 22, 2012
6:00 – 6:44 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairman Denton called the meeting to order.

PLEDGE OF ALLEGIANCE – Kyle Butterwick (Director) led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Commissioner Liz Claus, Chairman Norman Denton, Vice-Chairman Gary Newkirk, Commissioner April O'Connor, Commissioner Tarquin Preziosi

Staff Present: Kyle Butterwick (Director), John Tilton (City Architect/Planning Manager), Christy Teague (Economic Development Manager), Erica Demkowicz (Senior Planner), Alisha Patterson (Deputy City Attorney), and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of October 8, 2012.

ACTION: Motion made (Claus) and seconded (Preziosi) to approve the Minutes of the regular Planning Commission Meeting of October 8, 2012. Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Preziosi NOES: None ABSENT: None ABSTAIN: None)

B. PUBLIC COMMENTS

Cindy Fleming (Dana Point) distributed a handout to each of the Commissioners and introduced the Architectural Guild of South Orange County, noting the newly formed, non-profit business league of design professionals includes architects, landscape architects, and land planners of Dana Point, San Clemente, and San Juan Capistrano. She added that further details about Architectural Guild can be found at <http://www.archguild.org>.

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTIONS**

October 22, 2012
6:00 – 6:44 p.m.

PAGE 2

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

D. PUBLIC HEARINGS

ITEM 2: Antenna Use Permit AUP11-0003, to allow the placement of a new cellular antenna with associated equipment on an existing utility pole, located at the intersection of Calle Maria and Calle Del Sol, within the public right of way..

Applicant: NextG Networks of California

Owner: Utility Pole owned by SDG&E

Location: An existing utility pole at the intersection of Calle Maria and Calle Del Sol.

Request: Approval of Antenna Use Permit AUP11-0003 to allow the placement and installation of a new cellular antenna and associated equipment on an existing utility pole, located at the intersection of Calle Maria and Calle Del Sol, within the public right of way.

Environmental: The proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15303 (d) (Class 3 – New Construction or Conversion of Small Structures). A Categorical Exemption has been prepared and will be filed per the requirements of the statute.

Recommendation: That the Planning Commission adopt the attached draft Resolution No. 12-10-22-25, approving the proposed Antenna Use Permit.

There were two (2) requests to speak on this item.

ACTION: Motion made (O'Connor) and seconded (Newkirk) to adopt Resolution 12-10-22-25 approving Antenna Use Permit AUP11-0003 to allow for the placement of new cellular antenna on an existing utility pole, at the intersection of Calle Maria and Calle Del Sol, within the public right of way. Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Preziosi NOES: None ABSENT: None ABSTAIN: None

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTIONS**

October 22, 2012
6:00 – 6:44 p.m.

PAGE 3

E. NEW BUSINESS

There was no New Business.

F. STAFF REPORTS

Kyle Butterwick (Director) announced that tonight's Planning Commission meeting would be his last meeting as Director of Community Development. He noted that it has been an honor and a privilege to be associated with the City. He expressed an appreciation for the support in public service for 37 years working with Planning Commissioners and extended his respect for each and every Commissioner, noting that their roles are important to the public and recognizing the time and effort of each Commissioner.

John Tilton (City Architect/Planning Manager) stated that he appreciated Mr. Butterwick's hard work and the leadership that he has given to the Planning Staff.

G. COMMISSIONER COMMENTS

Commissioner Preziosi expressed appreciation for Mr. Butterwick's outstanding communications within the community.

Vice-Chairman Newkirk noted his reason for sitting on the Planning Commission was a result of Mr. Butterwick and Mr. Tilton, for their insights and guidance. He added that Mr. Butterwick is invaluable and he will be missed.

Commissioner Claus stated that Mr. Butterwick made the Planning Commission look good, noting that not once has she seen anything phase him, and that he will be missed.

Commissioner O'Connor stated that Mr. Butterwick brings a high level of sophistication and panache. She added that over the years Mr. Butterwick was always calm under pressure, it would be hard to replace him, and he will be missed.

Chairman Denton stated that he has served 15 years on the Planning Commission, and credits Mr. Butterwick's handling of the California Coastal Commission on the Headlands project, the Town Center Plan, and the Harbor Revitalization project. He noted that Mr. Butterwick could be proud of his accomplishments and his leadership of Dana Point through tough times. He felt

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTIONS**

October 22, 2012
6:00 – 6:44 p.m.

PAGE 4

that the City staff is what makes the Planning Commission look good. He congratulated Mr. Tilton and Ms. Teague for taking over the reins.

Kyle Butterwick (Director) expressed his appreciation for the recognition and heartwarming comments.

H. ADJOURNMENT

Chairman Denton announced that the *next* meeting of the Planning Commission will be held on Monday, November 26, 2012, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 6:44 p.m.