

# CITY OF DANA POINT

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## **CITY COUNCIL REGULAR MEETING**



**TUESDAY  
OCTOBER 16, 2012  
5:00 P.M.**

## **ACTION AGENDA**

**Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629**

Next City Council Ordinance No. 12-07

### **CALL TO ORDER**

The Regular Meeting of the City Council of the City of Dana Point, California, was called to order by City Clerk Ward at 5:00 p.m. in the Dana Point City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point. City Clerk Ward announced that the meeting was adjourned to 6:00 p.m. due to a lack of quorum.

### **RECONVENE CITY COUNCIL MEETING – CALL TO ORDER**

The Regular Meeting of the City Council of the City of Dana Point, California, was called to order by Mayor Anderson at 6:01 p.m. at the Dana Point City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point.

### **ROLL CALL OF CITY COUNCIL MEMBERS:**

Lara Anderson, Mayor  
Steven Weinberg, Mayor Pro Tem  
Lisa A. Bartlett, Council Member  
William P. Brough, Council Member  
J. Scott Schoeffel, Council Member

STAFF PRESENT: Douglas C. Chotkevys, City Manager; A. Patrick Munoz; City Attorney; Kathy Ward, City Clerk; Mike Killebrew, Assistant City Manager; Mike Rose, Director of Disaster Preparedness; Lt. Lynn Koehmstedt, Police Services; Kyle Butterwick, Director of Community Development; Brad Fowler, Director of Public Works/Engineering; Sea Shelton, Senior Management Analyst; Kevin Evans, Director of Community Services and Parks; John Tilton, City Architect; Christy Teague, Economic Development Manager; Jackie Littler, Executive Secretary; DyAnne Weamire, Administrative Secretary; and Bobbi Ogan, Deputy City Clerk

### **CLOSED SESSION**

There were no Closed Session items.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Bill Manes of the VFW Post 9934.

## **INVOCATION**

The Invocation was provided by Orange County Fire Authority Chaplain Jeff Hetschel.

## **PRESENTATIONS AND PROCLAMATIONS**

Volunteer of the month – Ed Neely  
25<sup>th</sup> Anniversary of the Dana Point Coastmasters Club  
National VFW Firefighter of the Year

## **CONSENT CALENDAR**

IT WAS MOVED BY MAYOR PRO TEM WEINBERG, SECONDED BY COUNCIL MEMBER BARTLETT, THAT THE RECOMMENDATIONS BE ACCEPTED FOR ALL ITEMS LISTED ON THE CONSENT CALENDAR.

The motion carried by the following vote:

AYES: Council Member Lisa Bartlett, Council Member William Brough, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg and Mayor Lara Anderson

NOES: None

ABSENT: None

### **1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY**

APPROVED THE READING BY TITLE ONLY OF ALL ORDINANCES ON THE CONSENT CALENDAR AND THAT FURTHER READING OF SUCH ORDINANCES BE WAIVED.

### **2. REGULAR MEETING MINUTES, SEPTEMBER 18, 2012**

APPROVED THE MINUTES.

### **3. REGULAR MEETING MINUTES, OCTOBER 2, 2012**

APPROVED THE MINUTES.

### **4. PLANNING COMMISSION MEETING MINUTES, SEPTEMBER 10, 2012**

RECEIVED AND FILED.

**5. PLANNING COMMISSION ACTIONS, MEETING OF OCTOBER 8, 2012**

RECEIVED AND FILED.

**6. MEETING CALENDAR / COMMUNITY SPECIAL EVENTS CALENDAR**

RECEIVED AND FILED.

**7. CITY TREASURER'S REPORT, SEPTEMBER 2012**

RECEIVED AND FILED THE CITY TREASURER'S REPORT FOR THE MONTH OF SEPTEMBER, 2012.

**8. CLAIMS AND DEMANDS**

RECEIVED AND FILED THE CLAIMS AND DEMANDS.

**9. AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE PACIFIC COAST HIGHWAY MEDIAN PROJECT PHASE III**

APPROVED THE CONSTRUCTION CONTRACT DOCUMENTS REQUIRED FOR THE "PACIFIC COAST HIGHWAY MEDIANS, PHASE III PROJECT (FROM SELVA ROAD TO STREET OF THE BLUE LANTERN)"; AWARDED A CONTRACT TO GASS CONSTRUCTION COMPANY, INC. FOR CONSTRUCTION OF THE PACIFIC COAST HIGHWAY MEDIANS, PHASE III PROJECT (FROM SELVA ROAD TO STREET OF THE BLUE LANTERN), PROVIDING THAT THE CITY MANAGER OR HIS DESIGNEE SIGNS AND ADMINISTERS THE SUBJECT CONTRACT AND MAY APPROVE ADDITIONAL PAYMENT FOR CHANGE ORDERS, CONTINGENCIES, CONSTRUCTION MANAGEMENT SERVICES, SOILS AND MATERIAL TESTING, SURVEYING AND CONSTRUCTION DESIGN SUPPORT FOR THE PROJECT AS NOTED IN THE FISCAL IMPACT SECTION; AND TRANSFERED FUNDING AS NOTED IN THE FISCAL IMPACT SECTION.

**10. AWARD OF CONTRACT FOR CUSTODIAL SERVICES FOR CITY FACILITIES**

AWARDED A CONTRACT TO GREAT CLEANING SERVICE, INC. (GCS) FOR CUSTODIAL SERVICES AT CITY HALL, THE COMMUNITY CENTER AND THE NATURE INTERPRETIVE CENTER; AWARDED A CONTRACT TO SANTA FE BUILDING MAINTENANCE FOR CUSTODIAL SERVICES AT CITY HALL; AUTHORIZED THE CITY MANAGER TO EXECUTE THESE ONE (1) YEAR CONTRACTS; AND AUTHORIZED THE CITY MANAGER, AT HIS DISCRETION, TO EXTEND THESE CONTRACTS FOR UP TO TWO ONE (1) YEAR PERIODS.

**11. HISTORIC PRESERVATION AGREEMENT (MILLS ACT) FOR THE PROPERTY LOCATED AT 34532 CAMINO CAPISTRANO**

AUTHORIZED THE MAYOR TO SIGN A HISTORIC PROPERTY PRESERVATION AGREEMENT WHICH WOULD ALLOW THE PROPERTY OWNERS OF THE HISTORIC

STRUCTURE AT 34532 CAMINO CAPISTRANO TO PARTICIPATE IN THE STATE'S MILLS ACT PROGRAM.

## **PUBLIC COMMENTS**

Cindy Fleming  
Jose Snyder  
Norm Denton

## **PUBLIC HEARINGS**

There were no Public Hearings.

## **UNFINISHED BUSINESS**

### **12. FISCAL YEAR 2012-13 PROPOSED BUDGET ADJUSTMENTS**

IT WAS MOVED BY MAYOR PRO TEM WEINBERG, SECONDED BY COUNCIL MEMBER BARTLETT, THAT THE CITY COUNCIL AMEND THE FY2012-13 ("FY 12-13") GENERAL FUND AND CAPITAL IMPROVEMENTS FUND BUDGETS BY AUTHORIZING THE CARRY-OVER AND RE-APPROPRIATION OF ENCUMBERED AND UNENCUMBERED FY11-12 FUNDS TO FY12-13.

The motion carried by the following vote:

AYES: Council Member Lisa Bartlett, Council Member Scott Schoeffel, Mayor Pro Tem Steven Weinberg and Mayor Lara Anderson

NOES: Council Member William Brough

ABSENT: None

## **NEW BUSINESS**

There were no New Business items.

## **PUBLIC COMMENTS (Continued)**

There were no additional Public Comments received.

## **STAFF REPORTS**

## **COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED**

## **ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Anderson adjourned the meeting at 7:09 p.m. in memory of Bill Brotherton and Sam Rosen who both had recently passed away. She announced that the next Regular Meeting of the City Council will be held on November 20, 2012, at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.