

**CITY OF DANA POINT  
PLANNING COMMISSION  
REGULAR MEETING MINUTES**

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September 24, 2012  
6:00 – 7:31 p.m.

City Hall Offices  
Council Chamber (#210)  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER** – Chairman Denton called the meeting to order.

**PLEDGE OF ALLEGIANCE** – Commissioner Claus led the Pledge of Allegiance.

**ROLL CALL**

Commissioners Present: Commissioner Liz Claus, Chairman Norman Denton, Vice-Chairman Gary Newkirk, Commissioner April O'Connor, Commissioner Tarquin Preziosi

Staff Present: John Tilton (City Architect/Planning Manager), Kurth Nelson (Senior Planner), Brad Fowler (Director of Public Works/City Engineer Services), Jason Geldert (Sr. Civil Engineer), Jennifer Farrell (Deputy City Attorney), and Denise Jacobo (Planning Secretary)

**A. APPROVAL OF MINUTES**

**ITEM 1:** Minutes of the regular Planning Commission Meeting of September 10, 2012.

**ACTION:** Motion made (Preziosi) and seconded (Newkirk) to approve the Minutes of the regular Planning Commission Meeting of September 10, 2012. Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Preziosi NOES: None ABSENT: None ABSTAIN: None)

**B. PUBLIC COMMENTS**

There were no Public Comments.

**C. CONSENT CALENDAR**

There were no items on the Consent Calendar.

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**D. PUBLIC HEARINGS**

There were no Public Hearings.

**E. NEW BUSINESS**

**ITEM 2: Public Forum on Coastal Bluffs, Slope Stability, and Maintenance.**

**Kurth Nelson** (Senior Planner) presented an introduction of Coastal Bluff and Local Coastal Program regulations.

**Brad Fowler** (Director of Public Works/City Engineer Services) presented Education/Past Efforts, and gave a summary on the history of recent bluff failure.

**Jason Geldert** (Sr. Civil Engineer) gave a presentation on risk reduction measures.

**John Tilton** (City Architect/Planning Manager) announced that information handouts are available at the Planning and Public Works public counter and would also be available on the City website.

**Chairman Denton** thanked members of the audience for taking the time to come to the forum.

**F. STAFF REPORTS**

**John Tilton** (City Architect/Planning Manager) reported that an appeal of the approved Coastal Development Permit CDP12-0001, (32461 Seven Seas Drive) was withdrawn. He also provided the Commission with an update on the survey results of short term vacation rentals in Dana Point that was discussed at the last City Council meeting. He also noted that Kyle Butterwick's retirement was announced at the last Council meeting.

**Chairman Denton** suggested staff consider the safety components for vacation rentals (e.g., noise smoke alarms, and fire extinguishers in every room).

**Jennifer Farrell** (Deputy City Attorney) noted that the City was reviewing procedures for regulating vacation rentals by other vacation hot spots, e.g. Big Bear, and Mammoth.

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**G. COMMISSIONER COMMENTS**

**Commissioner Preziosi** suggested looking at the vacation rentals' regulations put in place in Kauai.

**Vice-Chairman Newkirk** stated that the public forum had a great turnout. He thanked City staff for the information on the coastal bluffs.

**Chairman Denton** stated that he agreed with Vice-Chairman Newkirk.

**Commissioner Claus** stated that she was pleased to see the forum turn out. She also spoke on the vacation rentals and suggested listening to the property rentals management firms.

**Commissioner O'Connor** stated that she was encouraged by the turnout at the meeting this evening, and sensed the appreciation of the homeowners.

**H. ADJOURNMENT**

**Chairman Denton** announced that the *next* meeting of the Planning Commission will be held on Monday, October 8, 2012, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

**The meeting adjourned at 7:31 p.m.**

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Norman Denton, Chairman  
Planning Commission